



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal
President

Stephen Smith
Vice President

Joe Young

MEETING MINUTES

Wednesday, June 10, 2020

Teleconference Conducted via GoToMeeting

Special Start Tie: 5:00 p.m.

1. Call to Order: (5:01 p.m.)
2. Pledge of Allegiance: (5:01 p.m.)
3. Roll Call: (5:02 pm)

Directors Present: Langro, Nash, Oftedal, Smith, Young

4. First Closed Session: (5:05 p.m.)

There were no Public Comments submitted.

- 4.a. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representatives: Jerri Kay-Phillips and Regina Rubier
Employee Organizations: American Federation of State, County and Municipal Employees Local 2700 and International Association of Firefighters Local 1230
- 4.b. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
 - i. Property: 3024 First Street, Byron, CA APN 002-130-002-5
Agency negotiator: Laura Ratcliffe, Hanson Bridgett; John Salamida and Josh Nelson, CBRE
Negotiating party: Fernandez Family Trust
Under negotiation: Price and terms of payment
 - ii. Property: 3045 Ranch Lane, Bethel Island CA; APN 031-033-002-2
Agency negotiator: Laura Ratcliffe

Negotiating party: Bethel Island Municipal Improvement District
Under negotiation: Price and terms of payment

- iii. Property: 1535 Discovery Bay Boulevard, Discovery Bay CA; APN 008-200-010 Agency negotiator: Laura Ratcliffe and Fire Chief Brian Helmick
Negotiating party: Discovery Bay Community Services District
Under negotiation: Price and terms of payment

Reconvened in Open Session at 6:35 p.m.

Report out of the June 10, 2020 and May 13, 2020 Closed Sessions: (6:35 p.m.)

There were no reportable actions taken in the June 10, 2020 (4.a. & 4.b.) or May 13, 2020 closed sessions.

5. Public Comment on Items Not on the Agenda: (6:37 p.m.)

There was one (1) Public Comment submitted by Mike Sloan. His comment and related materials are included as attachments to these minutes.

6. Consent Calendar: (6:40 p.m.)

- 6.a. Approve Minutes from May 13, 2020 Board Meeting
- 6.b. Authorize Execution of Agreement with City of Brentwood for Information Technology Services
- 6.c. Authorize Amendment of Lease of City of Brentwood for Office Space in City Hall
- 6.d. Approve Staff Accountant Job Description, Amend District Salary Schedule and Authorize Negotiation of Staff Accountant Benefit Package

Motion by: Director Young to approve Items 6a, 6b, 6c & 6d

Second by: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

7. New Business

- 7.a. Approve Preliminary Fiscal Year 2020-21 Operating, Prevention and Other Fund Budgets: (6:43 p.m.)

There were no Public Comments submitted.

Motion by: Director Young to approve the preliminary budgets

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 7.b. Receive Informational Report on Proposed Initiative Requiring the City of Brentwood to Annually Spend Additional Specified Funds for Designated Emergency Services: (6:58 pm)

Andy Belknap (Management Partners) and community member Bryan Scott presented information to the Board.

Public Comments were submitted by Mike Sloan and Jessica LaChance-Mellan. Their comments and related materials are included as attachments to these minutes.

Board President Oftedal announced his intent to create an ad hoc committee to work with the to work with the District's local, state and federal partners on options for funding the District.

Motion by: Director Langro to receive and file the presentation by staff and material presented by Bryan Scott

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

Motion by: Director Young to direct staff bring back a set of Pros & Cons on whether to request that the Brentwood City Council place this initiative on the ballot.

Second by: Director Nash

Roll Call Vote: Ayes: 2 (Nash, Young)

Noes: 3 (Langro, Oftedal, Smith)

Absent: 0, Abstain: 0

At the request of Board President Oftedal, Director Nash agreed to join him on the ad hoc committee referenced above.

8. Report of the Fire Chief / Informational Staff Reports

8.a. Public Outreach Update: (9:09 p.m.)

8.b. Operations Update: (9:17 p.m.)

8.c. Legislative Update: (9:33 p.m.)

Board President Oftedal and Vice President Smith reported out on their participation in CSDA's Virtual Legislative Days.

8.d. Grants Update: (9:44 p.m.)

8.e. Prevention Update: (9:45 pm)

9. Board Reports and Requests: (9:50 p.m.)

Vice-President Smith – Attended Bethel Island MAC Meeting 06/09/2020 (via teleconference), Brentwood City Council 05/26/2020 & 06/09/2020, Knightsen TAC Meeting (via teleconference), Byron Mac Meeting (via teleconference) & CSDA Virtual Legislative Days

Director Young – Been supporting staff with Financial reports and working a lot of hours on the Budget. Director Young recognized Regina Rubier for her hard work.

President Oftedal – Attended CSDA Virtual Legislative Days; participated in lots of webinars and conversations, including on Covid-19 and wild fires; had meetings with local, state and federal representations including Rep. McNerney, Assembly Member Frazier, Supervisor Burgis, Vice Mayor Bryant, and with Brentwood mayoral candidates; participated in “We are Listening” discussions. Encourages the community to respond to Census questionnaire and donate blood/plasma through the American Red Cross.

10. Date and Place of Next Meeting: (9:57 p.m.)

Wednesday, July 8, 2020 at 6:30 p.m., location TBD

11. Second Closed Session (9:58 p.m.)

- 11.a. Public Employee Performance Evaluation Pursuant to Government Code
Section 54957 (b)(1)
Title: Fire Chief

As no action will be taken during or following this closed session, the report out from closed session will be provided at the start of the July 8, 2020 Regular Board Meeting.

12. Adjourn: (11:31 p.m.)

