



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal
President

Stephen Smith
Vice President

Joe Young

AGENDA

Board of Directors Regular Meeting

Due to COVID-19, this meeting can be attended by Conference Call ONLY

Call In Number: 1(872) 240-3212 Access Code: 490-316-781

<https://global.gotomeeting.com/join/490316781>

***** SPECIAL START TIME *****

Wednesday, June 10, 2020

5:00 PM

Due to COVID-19 this meeting will be by conference call only

Call In Number: +1(872)240-3412 Access Code: 640 017 125

<https://global.gotomeeting.com/join/640017125>

Please Note

Public comment may be made by e-mail only, sent to RRUBIER@ECCFPD.ORG, as the teleconference will not accommodate comments. Please indicate in your email the agenda item to which your comment applies.

Comments submitted before the meeting will be provided to the Directors before or during the meeting. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Upon request, the District provides for written agenda materials in appropriate alternative formats or other disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to RRUBIER@ECCFPD.ORG, or submitted by phone at (925)634-3400. Requests made by mail (sent to Regina Rubier, 150 City Park Way, Brentwood, CA 94513) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

First Closed Session Special Start Time - 5:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. First Closed Session
 - 4.a. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representatives: Jerri Kay-Phillips and Regina Rubier
Employee Organizations: American Federation of State, County and Municipal Employees Local 2700 and International Association of Firefighters Local 1230
 - 4.b. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
 - i. Property: 3024 First Street, Byron, CA APN 002-130-002-5
Agency negotiator: Laura Ratcliffe, Hanson Bridgett; John Salamida and Josh Nelson, CBRE
Negotiating party: Fernandez Family Trust
Under negotiation: Price and terms of payment
 - ii. Property: 3045 Ranch Lane, Bethel Island CA; APN 031-033-002-2
Agency negotiator: Laura Ratcliffe
Negotiating party: Bethel Island Municipal Improvement District
Under negotiation: Price and terms of payment
 - iii. Property: 1535 Discover Bay Boulevard, Discovery Bay CA; APN 008-200-010
Agency negotiator: Laura Ratcliffe and Fire Chief Brian Helmick
Negotiating party: Discovery Bay Community Services District
Under negotiation: Price and terms of payment

6:30 p.m. or after Closed Session, whichever is later:

Reconvene in open session, report out from Closed Session 4a and 4b, and report out from closed session held at May 13, 2020 regular Board meeting.

5. Public Comment on Items Not on the Agenda
Public comment may be made by e-mail only, sent to RRUBIER@ECCFPD.ORG, as the teleconference will not accommodate comments. Comments submitted before the meeting will be provided to the Directors before or during the meeting. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.
6. Consent Calendar
Members of the Board may request that an item under the Consent Calendar be considered separately.
 - 6.a. Approve Minutes from May 13, 2020 Board Meeting
[May 13 2020 Board of Directors Regular Meeting Minutes.pdf](#)

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- [Brentwood Emergency Response for All Goals and Budget.pdf](#)
[Brentwood Emergency Response for All Initiative.pdf](#)
[Brentwood Emergency Response for All Motion.pdf](#)
[ECV Brentwood Fire Initiative.pdf](#)
[ECCFPD Comments 5-13-2020 B Scott.pdf](#)
- 6.b. Authorize Execution of Agreement with City of Brentwood for Information Technology Services
[Staff Report and Reso - IT Services with City of Brentwood FY 2020-21.pdf](#)
- 6.c. Authorize Amendment of Lease of City of Brentwood for Office Space in City Hall
[Staff Report and Reso City of Brentwood Lease Amendment.pdf](#)
- 6.d. Approve Staff Accountant Job Description, Amend District Salary Schedule and Authorize Negotiation of Staff Accountant Benefit Package
[Staff Report and Reso - Staff Accountant Position.pdf](#)
[Accounting Job Description - Draft v2.pdf](#)
[Negotiation of Employee Benefits and Fringe Benefits Package for Staff Accountant v2.pdf](#)
7. New Business
- 7.a. Approve Preliminary Fiscal Year 2020-21 Operating, Prevention and Other Fund Budgets
[Staff Report and Reso FY 2020-21 Preliminary Operating Budget.pdf](#)
[FY 20-21 Preliminary Operating Budget v7.pdf](#)
[FY 2020-21 Preliminary Prevention Budget v3.pdf](#)
- 7.b. Receive Informational Report on Proposed Initiative Requiring the City of Brentwood to Annually Spend Additional Specified Funds for Designated Emergency Services
[Staff report for receive and file Brentwood 9212 report.pdf](#)
[Brentwood Emergency Services Funding Review Report Presentation ECCFPD June 10.pdf](#)
[Brentwood 9212 staff report.pdf](#)
[Final Report.pdf](#)
[Final Report PPT Presentation.pdf](#)
[Brentwood Emergency Response for All Initiative.pdf](#)
8. Report of the Fire Chief / Informational Staff Reports
- 8.a. Public Outreach Update
[Public Relations Report - May 2020.pdf](#)
- 8.b. Operations Update
[Operations Report - May 2020.pdf](#)
- 8.c. Legislative Update
[Legislative Report - May 2020.pdf](#)
- 8.d. Grants Update
[Grants Report - May 2020.pdf](#)
- 8.e. Prevention Update
[Prevention Report - May 2020.pdf](#)
[Prevention Stats - May 2020.pdf](#)
9. Board Reports and Requests
10. Date and Place of Next Meeting:

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

July 8, 2020
6:30 p.m.
Council Chambers
Brentwood City Hall

11. Second Closed Session

- 11.a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 (b)(1)
Title: Fire Chief

As no action will be taken during or following this closed session, the report out from closed session will be provided at the start of the July 8, 2020 Regular Board Meeting.

12. Adjourn

POSTING STATEMENT

A copy of this agenda was posted **at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.