



Strategic Planning Process Update **East Contra Costa Fire Protection District**

(September 7, 2018)

This is the third in a series of updates on the progress of the Strategic Planning Process for the East Contra Costa Fire Protection District. This update covers July and August.

1. Interviews

Complete, but additional interviews will be conducted as we work on specific implementation plan activities, plus with the newly elected/appointed board member.

2. Environmental Scan

Thanks to the office of County Supervisor Diane Burgis and County staff, this work is now complete and was presented at the community workshop and Board retreats..

3. Employee and Community Surveys

All three surveys have been completed with high response rates and the results presented at the community workshop and Board retreats.

4. Focus Groups

The focus groups were scheduled, prepared for and then suspended due to low turnout. Alternative focus groups may be considered if beneficial later in the process.

5. Community Workshops

The community workshop on July 19 was quite successful with good turnout, active participation, and a wide array of perspectives. The community workshop results were presented at the tow Board retreats.

6. Board Strategic Planning Retreats

Two very successful Board retreats were held on July 27 and August 17. The first one focused on Mission, Vision, Values and Goals while the second one focused on Strategies. The final report of the first retreat has already been distributed and the report on the second retreat will be available by the end of the next week.

7. Strategic Plan Preparation

The work on this project now moves to preparation of the actual Strategic Plan based on the direction to date. The early work will focus on the development of possible implementation plans for each strategy by staff, Management Partners and other expert resources. The preparation of the draft Strategic Plan itself should be completed by the end of October.

8. Strategic Plan Review and Approval

The District and Management Partners are currently planning the following events and activities for public review and Board consideration of the Strategic Plan.

- * State of the District and Strategic Plan overview (October 18)
- * Community Workshop on the Strategic Plan (November 14)
- * Board Retreat on the Strategic Plan (November 30)
- * Board adoption of the Strategic Plan (January 2019)