



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash  
Vice President

Brian Oftedal  
President

Stephen Smith

Joe Young

### AGENDA

#### Board of Directors Regular Meeting

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the Governor's Executive Orders N-25-20 & N-29-20. Directors, staff and the public may participate remotely.

Call In Number: 1(872) 240-3212

Access Code: 490-316-781

<https://global.gotomeeting.com/join/490316781>

**\*\*\* SPECIAL START TIME \*\*\***

**Wednesday, January 13, 2021**

**3:00 PM**

Members of the public are encouraged to attend remotely at the phone number or website listed above. Directions for providing public comment via teleconference will be provided at the beginning of the meeting. Public comments submitted to RRUBIER@ECCFPD.ORG prior to the meeting will be summarized during the meeting and posted online at:

<https://www.eccfpd.org/2021-01-13-eccfpd-board-of-directors-meeting>

Upon request, the District provides for written agenda materials in appropriate alternative formats or other disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to RRUBIER@ECCFPD.ORG, or submitted by phone at 1(925) 634-3400. Requests made by mail (sent to Regina Rubier, 150 City Park Way, Brentwood, CA 94513) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment

Members of the public may address subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items not listed on the agenda. Public comments by each individual speaker shall be limited to three minutes. While the District encourages your comments, State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board and staff take your comments very seriously and, if appropriate, will follow up on them.
5. Consent Calendar

Members of the Board may request that an item under the Consent Calendar be considered separately.

  - 5.a. Approve Minutes from December 9, 2020 Board Meeting  
[December 9 2020 Board of Directors Regular Meeting Minutes.pdf](#)
  - 5.b. Approve the Reclassification of the Business Services Manager Position to Chief Administrative Officer, Authorize the Payment of Overtime to the Fire Marshal, and Amend the ECCFPD Pay Schedule for Non-Represented Employees  
[Staff Report and Reso to Approve Salary Increase for Non-Represented Employees.pdf](#)
  - 5.c. Authorize the Execution of Real Estate Conveyance Documents for Station 58  
[Staff Report and Reso for Fire Chief Authorization to Execute Discovery Bay Documents.pdf](#)
  - 5.d. Update the Authorization of Signatories for Bank of the West Accounts and Provide Staff Access to Associated Cash Management Services  
[Staff Report and Reso to Update Bank Account Information.pdf](#)
  - 5.e. Authorize Disposal of Surplus Equipment  
[Staff Report and Reso to Authorize Disposal of Surplus Equipment.pdf](#)
6. AB 1234 Local Government Ethics Training
  - 6.a. AB 1234 Local Government Ethics Training  
Note: This training is required by law to last a minimum of 2 hours. It will be conducted as a mock board meeting using the attached agenda.  
[AB 1234 Mock Mtg Agenda.pdf](#)
7. New Business

Start time no earlier than 6:30 p.m.

  - 7.a. Authorize Execution of Agreement with City of Oakley Regarding Development Mitigation Impact Fees, Waiver of Claims under Station 55 Agreement, Transfer of Real Property and Coordination on Land Use and Station Development

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[Staff Report and Resolution MOU Resolving Station 55 Agreement Claims w Attachments.pdf](#)

- 7.b. Authorize Incorporation of Sworn Peace Officers Into Fire Prevention Bureau  
[Staff Report and Resolution Authorization for Peace Officers to ECCFPD.pdf](#)
- 7.c. Authorize Change to Staffing Model to Fulfill Squad Concept and Update on Phase 2 of Succession Plan  
[Staff Report - Succession Plan.pdf](#)  
[Board Meeting Presentation - 4th Engine Upstaffing Discussion.pdf](#)
- 7.d. Hold Public Hearing On and Adopt Resolution Confirming Itemized Cost Reports for Weed Abatement for Property on Weed Abatement Cost Recovery List
  - 1. Open Public Hearing
  - 2. Present Staff Report
  - 3. Hear Public Comment
  - 4. Close Public Hearing
  - 5. Board Discussion[Staff Report and Resolution Holding Public Hearing On and Adopt Resolution Re Weed Abatement Cost Recovery.pdf](#)

8. Report of the Fire Chief / Informational Staff Reports

- 8.a. Legislative Update  
[Legislative Report - December 2020.pdf](#)
- 8.b. Grants Update  
[Grants Report - December 2020.pdf](#)
- 8.c. Prevention Update  
[Prevention Report - December 2020.pdf](#)
- 8.d. Operations Update  
[Operational Report - December 2020.pdf](#)
- 8.e. Public Outreach Update  
[Public Outreach Update - December 2020.pdf](#)
- 8.f. Consolidation Update  
This update will be verbal only

9. Board Reports and Requests

10. Date and Place of Next Meeting:  
February 10, 2021  
6:30 p.m.  
Brentwood City Hall  
Council Chambers or via teleconference

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

## 11. Adjourn

### **POSTING STATEMENT**

A copy of this agenda was posted **at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.