



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash  
Vice President

Brian Oftedal  
President

Stephen Smith

Joe Young

### MEETING MINUTES Board of Directors Regular Meeting Teleconference Conducted via GoToMeeting Wednesday, January 13, 2020

1. Call to Order: (3:00 PM)
2. Pledge of Allegiance: (3:01 PM)
3. Roll Call: (3:02 PM)

Directors Present: Langro, Nash, Oftedal, Smith, Young

4. Public Comment: (3:02 PM)

No Public Comments were submitted before or during the meeting

5. Consent Calendar: (3:03 PM)
  - 5.a. Approve Minutes from December 9, 2020 Board Meeting
  - 5.b. Approve the Reclassification of the Business Services Manager Position to Chief Administrative Officer, Authorize the Payment of Overtime to the Fire Marshal, and Amend the ECCFPD Pay Schedule for Non-Represented Employees
  - 5.c. Authorize the Execution of Real Estate Conveyance Documents for Station 58

5.d. Update the Authorization of Signatories for Bank of the West Accounts and Provide Staff Access to Associated Cash Management Services

5.e. Authorize Disposal of Surplus Equipment

Motion by: Director Smith to approve Item 5a, 5b, 5c, 5d & 5e.

Second by: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0, Absent: 0, Abstain:

6. AB 1234 Local Government Ethics Training: (3:04 PM)

6.a. AB 1234 Local Government Ethics Training

The Board completed its training at 5:30 PM and recessed until 6:30 PM.

The Board reconvened at 6:30 PM and roll call was repeated. All Directors were present.

The public was provided another opportunity to make Public Comments on matters not on the agenda. No Public Comments were received.

7. New Business

7.a. Authorize Execution of Agreement with City of Oakley Regarding Development Mitigation Impact Fees, Waiver of Claims under Station 55 Agreement, Transfer of Real Property and Coordination on Land Use and Station Development  
Materials Pending: (6:35 PM)

There was one (1) speaker – Ben Kellogg

Motion by: Director Smith to Authorize Execution of Agreement with City of Oakley Regarding Development Mitigation Impact Fees, Waiver of Claims under Station 55 Agreement, Transfer of Real Property and Coordination on Land Use and Station Development

Second by: Director Young

Roll Call Vote: Ayes: 2 (Smith, Young), Noes: 3 (Langro, Nash, Oftedal), Absent: 0, Abstain: 0

Motion by: Director Langro to Authorize Execution of Agreement with City of Oakley Regarding Development Mitigation Impact Fees, Waiver of Claims under Station 55 Agreement, Transfer of Real Property and Coordination on Land Use and Station Development with Revisions to Limit Waiver of Claims to those Related to (a) Waiver of Fees for Oakley Logistics Center and (b) Extension of Incentive Fee Program

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0,  
Absent: 0, Abstain: 0

- 7.b. Authorize Incorporation of Sworn Peace Officers Into Fire Prevention Bureau:  
(7:47 PM)

There were two (2) speakers – Ben Kellogg and Vince Wells

After extensive discussion, this item was continued to the next Board of Directors Meeting.

*Item 8f was taken out of order.*

- 8.f. Consolidation Update: (8:39 PM)

No Public Comments were submitted before or during the meeting.

- 7.c. Authorize Change to Staffing Model to Fulfill Squad Concept and Update on Phase 2 of Succession Plan: (8:51 PM)

There was one (1) speaker during the meeting – Ben Kellogg

Motion by: Director Nash to a Authorize Change to Staffing Model to Fulfill Squad Concept for up to 6 Months at an Over-Time Cost of up to \$850,000  
Second by: Director Young  
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0,  
Absent: 0, Abstain: 0

*10:03 PM – The Board took a Recess until 10:08 PM*

- 7.d. Hold Public Hearing On and Adopt Resolution Confirming Itemized Cost Reports for Weed Abatement for Property on Weed Abatement Cost Recovery List:  
(10:09 PM)

The Public Hearing was opened at 10:10 PM. No Public Comments were submitted before or during the meeting. The Hearing was closed at 10:14 PM.

Motion by: Director Young to Adopt the Resolution Confirming Itemized Cost Reports for Weed Abatement for Property on Weed Abatement Cost Recovery List  
Second by: Director Smith  
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0,  
Absent: 0, Abstain: 0

8. Report of the Fire Chief / Informational Staff Reports

- 8.a. Legislative Update: (10:16 PM)
- 8.b. Grants Update: (10:16 PM)
- 8.c. Prevention Update : (10:16 PM)
- 8.d. Operations Update: (10:16 PM)
- 8.e. Public Outreach Update: (10:16 PM)

No Public Comments were submitted before or during the meeting.

9. Board Reports and Requests: (10:17 PM)

**Director Smith** – Attended Chief's Online Video Series w/Q&A (2), Brentwood City Council Meeting, Board of Supervisors Virtual Reorganization Luncheon, Bethel Island MAC Meeting, Oakley City Council, Brentwood City Council Meeting (3), Senator Glazer Holiday Event.

**President Oftedal** – Attended Virtual Meeting on Home Hardening Standards and Wildfire Catastrophe Modeling in Ratemaking Confirmation facilitated by Insurance Commissioner Ricardo Lara; American Red Cross-4th Annual Partner Recognition for DEER ZONE FIRE RESPONSE ACKNOWLEDGMENT for Brentwood Community Center - Brentwood Partnership with Supervisor Burgis, Fire Chief Brian Helmick and Tim Ogden where all acknowledged for their collaboration and efforts with the Deer Zone Incident; Ad Hoc meetings with Vice President Nash and Oakley city staff and legal counsel; CSDA webinar on Cal/OSHA COVID-19 Safety Standard: Another Burden for Public Agencies; Brentwood City Council meeting; Senator Glazer Holiday Zoom Event with East County Elected Representatives; 2021 Annual Board of Supervisors' Virtual Reorganization Luncheon Including Breakout room discussions; Oakley City Council meeting.

**Vice President Nash** – Attended Senator Glazer Holiday Event, meetings with staff, Brentwood City Council meeting, Oakley City Council meeting, Several Meetings with the Public Service & Medical Community Guideline Group for COVID-19.

10. Date and Place of Next Meeting: (10:21 PM)

February 10, 2021 @ 6:30 p.m. via teleconference

11. Adjourn: (10:21 PM)