



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

Monday January 5, 2015 – 6:30 P.M.
Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Greg Cooper	Joel Bryant-President	Randy Pope
Robert Kenny	Ronald Johansen-Vice President	Stephen Smith
Jonathan Michaelson	Cheryl Morgan	Joe Young

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ORGANIZATION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS

- A.1** Administration of Oath of Office for Directors Bryant and Young, who have been reappointed to the Board of Directors by the Brentwood City Council

PUBLIC COMMENTS

At this time the public may address the District Board on subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items *not* listed on the agenda. Remarks may be limited to 3-minutes subject to the discretion of the Board President and with the concurrence of the Board of Directors. Members of the public wishing to address the Board may submit a "Public Comment Speaker Card" to the District Clerk. While the District encourages your comments, State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board and staff take your comments very seriously and, if appropriate, will follow up on them.

CONSENT CALENDAR

Consent Calendar items are considered routine in nature and will be enacted by the Board in one motion. If discussion or public comment is required, any Board Member may request the item be removed from the Consent Calendar and considered separately.

- C.1** Approve Minutes from December 1, 2014 Regular Board of Directors Meeting

DISCUSSION ITEMS

- D.1 Selection of District Board Officers: President, Vice President for the 2015 Calendar Year
- D.2 Receive Operational Update for December 2014

INFORMATIONAL STAFF REPORTS

1. Receive Update on Potential Fire Suppression Benefit Assessment and Related Timeline
2. Receive Update on Outreach Plan for Potential Benefit Assessment
3. Receive Update on Temporary Closure and Re-opening of Knightsen Fire Station
4. Receive Update on Transfer of Administrative Services from Contra Costa County to City of Brentwood

DIRECTORS' COMMENTS

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS

This portion of the agenda shall provide an opportunity for Board Members to report on activities, committee or event attendance pertaining to District business or to request a future item to be placed on the agenda.

ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

1. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6: Agency designated representatives: Fire Chief and Glenn Berkheimer
Employee Organizations: International Association of Fire Fighters, Local 1230, AFSCME Local 2700, and East Contra Costa Battalion Chiefs Association
2. Conference With Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9: East Contra Costa County Firefighters Association v. East Contra Costa Fire Protection District. Unfair Practice Charge No. SF-CE-1020-M

REPORT ON THE CLOSED SESSIONS

ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: February 2, 2015

All items appearing on the agenda are subject to action by the Board.

POSTING STATEMENT

A copy of this agenda was posted **January 2, 2015 at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes Board of Directors Regular Meeting

Monday December 1, 2014 – 6:30 P.M.
Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Greg Cooper	Joel Bryant-President	Randy Pope
Robert Kenny	Ronald Johansen-Vice President	Stephen Smith
Jonathan Michaelson	Cheryl Morgan	Joe Young

CALL TO ORDER: (6:32 P.M.)

PLEDGE OF ALLEGIANCE: (6:32 P.M.)

ROLL CALL: (6:33 P.M.)

Directors Present: Bryant, Kenny, Michaelson, Morgan, Pope, Smith, Young

Directors Absent: Cooper, Johansen

PUBLIC COMMENTS: (6:33 P.M.)

There was one (1) Public Speaker – Mark Whitlock

CONSENT CALENDAR: (6:38 P.M.)

C.1 Approve Minutes from November 3, 2014 Regular Board of Directors Meeting

C.2 Approve Minutes from November 17, 2014 Special Board of Directors Meeting

Motion by: Director Michaelson to approve Consent Calendar Items C.1 & C.2

Second by: Director Young

Vote: Motion carried: 7:0:0

Ayes: Bryant, Kenny, Michaelson, Morgan, Pope, Smith, Young

Noes:

Abstained:

Absent: Cooper, Johansen

DISCUSSION ITEMS

D.1 Authorize New Contracts for Vision, Dental, Life and Long-term Disability Insurance:
(6:38 P.M.)

Director Johansen arrived at 6:39 pm

There were no Public Speakers

Motion by: Director Michaelson to Authorize New Contracts for Vision, Dental, Life and Long-term Disability Insurance

Second by: Director Kenny

Vote: Motion carried: 7:0:0

Ayes: Bryant, Johansen, Kenny, Michaelson, Morgan, Pope, Smith, Young

Noes:

Abstained:

Absent: Cooper

D.2 Receive Operational Update for November 2014:
(6:43 P.M.)

This item was removed from the agenda

INFORMATIONAL STAFF REPORTS: (6:43 P.M.)

Chief Henderson gave an update on temporary closure of Knightsen Fire Station:

- Heating and Air Conditioning system has been replaced
- Additional mold testing came back clean
- Final quotes on the shower repairs/replacement have been received and approved, with work to start in 5 – 10 days
- Station is still on schedule to open January 1, 2015

Chief Henderson has started work to develop a new staff career development & succession planning effort.

DIRECTORS' COMMENTS: (6:45 P.M.)

Director Kenny extended an invitation for people to visit the light display at 4220 Gateway Road.

Director Bryant thanked all of the firefighters for their service, especially during the holidays, to keep our families safe.

Director Johansen would like to wish the community and all of the firefighter's happy and safe holidays. Also, Director Johansen expressed condolences to the families of all those who lost their lives in this industry over the past year.

**INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM
BOARD MEMBERS: (6:48 P.M.)**

**ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: January 5, 2015:
(6:50 P.M.)**

**Motion by: Director Kenny to adjourn to the next Regular Board Meeting scheduled:
January 5, 2015**

Second by: Director Young

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR'S AGENDA ITEM NO. D-1**

Meeting Date: January 5, 2015

Subject/Title: Selection of District Board officers: President, Vice President for the 2015 Calendar Year

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Request for Board Member nominations and/or volunteers to serve as President and Vice President of the Board for the 2015 Calendar Year

Adopt a Resolution appointing Directors to serve as President Vice President of the East Contra Costa Fire Protection District Board of Directors for the remainder of the 2015 Calendar Year.

PREVIOUS ACTION

On February 3, 2010, the Board of Directors adopted Board of Director's Policy 1-3.5 providing for selection of President and Vice President each December for a one-year term commencing each January.

On December 2, 2013, the Board of Directors elected and appointed Director Bryant as President and Director Johansen as Vice President for the 2014 Calendar Year.

The election of officers for 2015 was delayed until the January meeting to allow the City of Brentwood to make appointments/re-appointments to the Board of Directors in December.

SUBJECT BACKGROUND

Fire Protection District Law, California Health and Safety Code §13853, identifies officers of a fire district board and requires election of officers within 60 days of appointment or election of directors to the board. The officers of a district board are president, vice president and secretary or clerk.

Duties of the President include but are not limited to serving as presiding officer of the Board and representative for the Board in public policy matters. The Vice President shall exercise duties of the President in the President's absence and assist the President representing the Board and determining issues of Board interest. The Fire Chief or his designee serves as Clerk of the Board.

At this time it is appropriate to request nominations and/or volunteers for the appointment of offices of President and Vice President for a Calendar Year commencing January 2015.

Attachments:
Resolution

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
STATE OF CALIFORNIA**

* * *

RESOLUTION NO. 2015-

**APPOINTING DIRECTOR _____ AS PRESIDENT AND DIRECTOR
_____ AS VICE PRESIDENT FOR THE 2015 CALENDAR YEAR**

WHEREAS, Fire Protection District Law, California Health and Safety Code §13853 (“Code”), identifies officers of a fire district board and requires election of officers within 60 days of appointment or election of directors to the board; and

WHEREAS, the Code further identifies the officers of a district board as president, vice president and secretary or clerk; and

WHEREAS, on February 3, 2010, the Board of Directors adopted Board of Directors Policy 1-3.5 providing for selection of President and Vice President each December for a one year term commencing each January, and naming the Fire Chief or his designee as Clerk of the Board; and

WHEREAS, on December 2, 2013, the Board adopted Resolution 2013-21 appointing Director Joel Bryant as President and Director Ronald Johansen as Vice President for the remainder of calendar year 2014.

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District Board of Directors does hereby:

1. Appoint Director _____ to the office of President of the Board of Directors for the remainder of calendar year 2015.
2. Appoint Director _____ to the office of Vice President of the Board of Directors for the remainder of calendar year 2015.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 5th day of January, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Joel Bryant
President, Board of Directors

ATTEST:

Hugh Henderson
Clerk of the Board