



Strategic Planning Process Update **East Contra Costa Fire Protection District** (May 11, 2018)

This is the first in what will be a series of monthly updates on the progress of the Strategic Planning Process for the East Contra Costa Fire Protection District. Project Manager Greg Larson will be present for the next update at the beginning of the June Board meeting.

1. Interviews

Thirty-five interviews have been completed. The remaining interviews will be completed by early June.

2. Environmental Scan

This work is on hold pending identification of available District or other staff resources.

3. Employee and Community Surveys

These are currently being drafted and will be available for District review by May 31.

4. Focus Groups

Two invitation-only focus groups are planned, one with District firefighters and the other with firefighters from other agencies who live in the District. The purpose of the focus groups will be to delve into operating challenges and opportunities relying on the expertise and knowledge of professional firefighters. The focus groups are tentatively scheduled for Wednesday, June 20.

5. Community Workshops

Two open community workshops are planned, one to garner input prior to the Board's Strategic Planning Retreats and one after to solicit public response. The community workshops are tentatively scheduled for Thursday evenings, on July 19 and either September 6 or 13.

6. Board Strategic Planning Retreats

The two Board Strategic Planning Retreats will be public half-day meetings. These will occur after the data and information gathering identified in all of the steps above. The first retreat will focus on the information gained from the prior efforts and then on the District's mission, vision, and possible goals for the years ahead. The second retreat will focus on specific strategies and efforts needed to achieve the District's goals. The tentative dates for the two retreats, subject to Board direction, are as follows: the first would be either Friday, July 27 or Saturday, July 28, and the second would be either Friday, August 17 or Saturday, August 18.