



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Brian Oftedal
President

Carrie Nash

Stephen Smith

Joe Young

MEETING MINUTES

Board of Directors Regular Meeting Wednesday, February 13, 2019

**4:00 P.M. Special Meeting Time for Workshop
6:30 P.M. For Remainder of Agenda**

1. Call to Order: (4:20 pm)
2. Pledge of Allegiance: (4:21 pm)
Chief Helmick led the Pledge of Allegiance
3. Roll Call: (4:21 pm)
Directors Present: Nash, Oftedal, Smith, Young
Directors Absent: Langro
Convene for Special Workshop: (4:21 pm)

4. Workshop on Development and Adoption of ECCFPD Strategic Plan Implementation Action Plan: (4:21 pm)

The Board engaged in substantive discussion on the draft Implementation Action Plan (IAP), making changes throughout the document. The final IAP that was proposed for adoption is attached to these minutes.

[Implementation Action Plan.pdf](#)

There were no (0) Public Speakers.

Motion by: Director Young for the Adoption of ECCFPD Strategic Plan Implementation Action Plan, as amended

Second by: Vice President Smith

Vote Carried 4:0:0

Ayes: Nash, Oftedal, Smith, Young

Noes:

Abstained:

Absent: Langro

The Board recessed for a break at 5:00 until the noticed start time for the remainder of the agenda.

The Board reconvened for the Regular Meeting at 6:30

5. Public Comment: (6:31 pm)

There was one (1) Public Speaker – Scott Benedict

Chief Helmick swore in and issued an ECCFPD Volunteer Chaplain's badge to Father Robert Rein.

In addition, Chief Helmick re-issued a retirement plaque and other District mementos that were lost during the Paradise Fire to Captain John Foster.

6. Consent Calendar: (6:55 pm)

- a) Approve Minutes of January 9, 2019 Board of Directors Meeting
- b) Approve Minutes of January 11, 2019 Board of Directors Special Meeting
- c) Rejection of Bid for Station 52 Painting Services
- d) Authorization to Acquire Self Contained Breathing Apparatus Refill Station – *Pulled for discussion*
- e) Amend Bylaws to Permit Waiver of Director Compensation

**Motion by: Director Young to approve Consent Calendar Items: a, b, c, e,
Second by: Vice-President Smith**

Vote Carried: 4:0:0

Ayes: Nash, Oftedal, Smith, Young

Noes:

Abstained:

Absent: Langro

**Motion by: Director Young to approve Consent Calendar Item: d
Second by: Vice-President Smith**

Vote Carried: 4:0:0

Ayes: Nash, Oftedal, Smith, Young

Noes:

Abstained:

Absent: Langro

7. New Business: (6:57 pm)

- a) Authority to Hire Personnel for Succession Planning Purposes

There were no (0) Public Speakers.

**Motion by: Director Young to approve Consent Calendar Item: d
Second by: Vice-President Smith**

Vote Carried: 4:0:0

Ayes: Nash, Oftedal, Smith, Young

Noes:

Abstained:

Absent: Langro

- b) Announce Ad Hoc Committees for Legislative Program and Strategic Plan Implementation Action Plan

Board President Oftedal announced two new ad hoc advisory committees. The Legislative Program Ad Hoc Committee will be comprised of President Oftedal and Vice President Smith. The Strategic Plan Implementation Action Plan Ad Hoc Committee will be comprised of Director Young and Director Nash.

8. Report of the Fire Chief / Informational Staff Reports: (7:07pm)

- a) Legislative Update – Chief Helmick
- b) Grants Update – Battalion Chief Macumber
- c) Strategic Plan Update – Chief Helmick
- d) Station 55 Update – Chief Helmick
- e) Prevention Update – Chief Helmick
- f) Operational Update for January 2019 – Battalion Chief Macumber
- g) Public Outreach & Education Activities Update – Battalion Chief Macumber

Board Reports and Requests: (7:45pm)

Director Smith attended the Brentwood City Council Meeting on 01/22/2019

President Oftedal will be joining Townsend Public Affairs in Sacramento to meet with Assemblyman Jim Frazier.

Closed Session: (7:48)

Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Designated Representative: Glenn Berkheimer, Regina Rubier Employee Organizations: International Association of Fire Fighters Local 1230 and United Clerical, Technical & Specialized Employees AFSCME, Local 2700

No reportable actions were taken in closed session

The Board recessed to Closed Session at 7:48 and returned to Open Session at 8:11.

President Oftedal stated that no reportable actions were taken in closed session.

Adjourn: (8:11 pm)