



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro	Carrie Nash Vice President	Brian Oftedal President	Stephen Smith	Joe Young
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Meeting Minutes Board of Directors Regular Meeting Teleconference Conducted via GoToMeeting Wednesday, April 14, 2021

1. Call to Order: (3:02 p. m.)

All Directors were present.

2. SB 1343 Anti-Harassment Training: (3:03 p. m.)

The SB 1343 Anti-Harassment Training concluded at 5:15 p. m.

Recess until 6:30 p. m.

3. Pledge of Allegiance: (6:33 p. m.)

4. Roll Call: (6:33 p. m.)

Directors Present: Langro, Nash, Oftedal, Smith, Young

5. Public Comment: (6:34 p. m.)

No Public Comments were submitted before or during the meeting.

6. Consent Calendar: (6:34 p. m.)

- 6.a. Approve Minutes from March 10, 2021 Board Meeting
- 6.b. Authorize a Joint Exercise of Powers Agreement with Sourcewell, a Minnesota Service Corporation to Exercise the Common Power of Contracting.
- 6.c. Authorize Use of Paid COVID-19 Leave for Vaccine and Vaccine-Related Symptoms, and Extending Use of Leave, due to Senate Bill 95 (California Supplemental Paid Sick Leave)

Motion by: Director Young to approve Items 6a, 6b and 6c.

Second by: Vice President Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

7. New Business

- 7.a. Approve Agreement with the City of Brentwood to Accept Property at 2171 Empire Avenue and \$6.9 Million in Fire Development Impact Fees: (6:35 p. m.)

No Public Comments were submitted before or during the meeting.

Motion by: Director Young to Approve Agreement with the City of Brentwood to Accept Property at 2171 Empire Avenue and \$6.9 Million in Fire Development Impact Fees

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 7.b. Change Staffing Model to Staff One Engine Per Shift with Fourth Firefighter on Voluntary Basis: (6:45 p. m.)

There were two (2) Public Speakers – Gil Guerrero, Vince Wells

Motion by: Director Smith to Change Staffing Model to Staff One Engine Per Shift with Fourth Firefighter on Voluntary Basis with an Evaluation at the end of a Three-Month Trial Period

Second by: President Oftedal

Roll Call Vote: Ayes: 2 (Oftedal, Smith) Noes: 3 (Langro, Nash, Young. Absent: 0, Abstain: 0 **** Motion did not pass****

7.c. Public Hearing and Election to Establish Community Facilities District No. 2020-1 (Fire Protection and Emergency Response Services) and Future Annexation Area, and Introduce and Waive First Reading of Ordinance to Levy of a Special Tax Therein: (7:54 p. m.)

This Public Hearing had been continued from December 9, 2020.

Follow a presentation by Sara Mares from NBS, the Board President then asked whether any property owners in the CFD desired to file written protests. The Clerk of the Board confirmed that she had received no protests. She also confirmed that she had proof of publication of the notice of the hearing as well as a Certificate Regarding Registered Voters and Landowners, confirming that (i) there are no registered voters living within the boundaries of the proposed CFD and (ii) there is one landowner of the land within the boundaries.

At that point, Ms. Mares completed the staff report and was available for questions.

The public comment period was opened. There were one (1) Public Speaker – architect Lance Crannell on behalf of the owner of the Amber Lane project, expressing their willingness to form the CFD and support the District. The Clerk indicated that no public comments were received other than the one (1) written public comment submitted by Robin Valenzuela (Discovery Builders) when the public hearing was opened on December 9.

The public hearing was closed at 8:03 p. m.

Motion by: Director Young to Approve the Resolution Forming Community Facilities District No. 2020-1 (Fire Protection and Emergency Response Services)

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

The Clerk of the Board confirmed that she had received a completed ballot from the eligible landowners and a related waiver and consent, authorizing the election to be conducted immediately, and that she had prepared the official certificate declaring that the election is closed and the measure had passed. The Board President confirmed that the record shows that at least 2/3rds of the property owner ballots are in favor of the levy of the special taxes and the establishment of the appropriations limit for CFD 2020-1.

Motion by: Director Smith to Approve Declaring Results Of Special Landowner Election and Directing Recording Of Notices Of Special Tax Lien For Community Facilities District No. 2020-1 (Fire Protection And Emergency Response Services)

Second by: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

Motion by: Director Young to Introduce and Waive the First Reading of an Ordinance Levying a Special Tax within Community Facilities District No. 2020-1 (Fire Protection and Emergency Response Services)

Second by: Vice President Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

Ms. Mares then completed her presentation regarding next steps for creation of the CFD, including recording the notice of Special Tax Lien, waiving the second reading and adopting the ordinance levying special taxes, and the process for annexing additional properties into the CFD.

Recess: 8:21 p. m.

Reconvened: 8:26 p. m.

8. Report of the Fire Chief / Informational Staff Reports

8.a. Consolidation Update: (8:26 p. m.)

8.b. Legislative Update: (8:56 p. m.)

8.c. Grants Update: (9:02 p. m.)

8.d. Prevention Update: (9:04 p. m.)

8.e. Operations Update: (9:12 p. m.)

8.f. Annual Social Media Update: (9:17 p. m.)

8.g. Presentation on Land Use and Development Processes:(9:21 p. m.)

No Public Comments were submitted before or during the meeting for items 8.a. through 8.g.

9. Board Reports and Requests: (9:34 p. m.)

President Oftedal – Attended the CCSDA Quarterly Meeting (03/15/21), Contra Costa County American Red Cross Leadership Council Meeting (03/25/21), EMS World webinar on “The Critical Role of EMS in injury and illness Prevention” (03/25/21), “The Savvy Homeowner (& Renters, too) in Our Disaster-Prone Community” – Virtual Town Hall (Defensible Space) (03/25/21), Marsh Creek Dems – Coffee & Chat (03/27/21), Contra Costa County Finance Meeting – Selection of Measure X Advisory Committee at Large Members (03/29/21), HEARTSafe Community – “Champions” Webinar (04/12/21), HEARTSafe Community – “How To” webinar on "How to Improve Cardiac Arrest Survival Rates" (04/12/21), IPSA webinar on “Creating and Managing Organizational Change” (04/13/21)

Vice President Nash – Attended/Monitored (real time or tape delayed) the Oakley City Council Meetings (03/23/21, 04/13/21), Brentwood City Council Meetings (03/23/21, 04/13/21), Vaccine Clinic (04/13/21)

Director Smith – Attended via Videoconference the Oakley City Council Meetings (03/23/21, 04/13/21), Brentwood City Council Meetings (03/23/21, 04/13/21), Brentwood City Council Special Meeting on the CIP (04/13/21), CCSDA Meeting (03/15/21), Bethel Island MAC Meeting (04/13/21)

Director Young – Reviewed the Financial Check Runs and Approvals for the District.

Director Langro- Attended via Videoconference the Oakley City Council Meeting (03/23/21), Brentwood City Council Meeting (03/23/21). Read through the Measure X Advisory Committee Agenda Packets for the 04/13/21 meeting, Contra Costa County Board of Supervisors meeting regarding Measure X (04/06/21), County Costa Board of Supervisors meeting (03/30/21)

10. Date and Place of Next Meeting: (9:38 p. m.)
May 12, 2021
6:30 p.m. via teleconference
11. Adjourn: (9:38 p. m.)