



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### MEETING MINUTES

#### Board of Directors Regular Meeting Teleconference Conducted via GoToMeeting WEDNESDAY, December 9, 2020

1. Call to Order: (3:02 PM)

2. Pledge of Allegiance: (3:03PM)

3. Roll Call: (3:03 PM)

Directors Present: Langro, Nash, Oftedal, Smith, Young

4. Closed Session: (3:08 PM)

No Public Comments were submitted before or during the meeting.

4.a. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Designated Representatives: Brian Helmick, Jerri Kay-Phillips  
Employee Organization: Unrepresented Employees

4.b. Conference with Legal Counsel – Anticipated Litigation Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): 1 potential case.

4.c. Conference with Legal Counsel - Anticipated Litigation 54956.9(d)(2): two cases

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4.d. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8 i. Property: 1535 Discovery Bay Boulevard, Discovery Bay CA; APN 008-200-010 Agency negotiator: Laura Ratcliffe, Hanson Bridgett; John Salamida and Josh Nelson, CBRE; Fire Chief Brian Helmick Negotiating parties: Robert Cort and the Town of Discovery Bay Under negotiation: Price and terms of payment

5. Workshop on Phase One of Feasibility Study on Consolidation with Contra Costa County Fire Protection District: (4:36 pm)

5.a. Discussion of Phase One of Consolidation Feasibility Study: (4:37 pm)

There was one (1) Public Speaker – Ben Kellogg

The Board expressed consensus to proceed with Phase Two of the Study.

5.b. Authorization to Share Costs with Contra Costa County Fire District for the Phase Two Study on the Feasibility of Consolidation: (5:18 PM)

No Public Comments were submitted before or during the meeting

Motion by: Director Smith to Share Costs with Contra Costa County Fire District for the Phase Two Study on the Feasibility of Consolidation Second by: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

The Board returned to closed session to continue discussion of the above-noticed topics listed above under Agenda Item 4. (5:27 PM)

The Board reconvened in open session at 6:33 PM.

6. Public Comment: (6:33 PM)

No Public Comments were submitted before or during the meeting

7. Special Orders

7.a. Administration of Oath of Office to Elected Board Members Stephen Smith and Joe Young: (6:34 PM)

8. Reorganization of the East Contra Costa Fire Protection District Board: (6:37 PM)

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8.a. Selection of Board President and Vice President for Calendar Year 2021

Motion by: Director Young to select Board President Oftedal and Vice President Smith \*  
Second by: Director Smith  
Roll Call Vote: Ayes: 2 (Smith, Young), Noes: 3 (Langro, Nash, Oftedal), Absent: 0, Abstain: 0

\* The following motion was made out of order by Director Nash before the above vote: Select Board President Oftedal and Vice President Nash. The motion was not entertained.

Motion by: Director Young to select Board President Oftedal  
Second by: Director Smith  
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0, Absent: 0, Abstain: 0

Motion by: Director Young to select Board Vice President Smith  
Second: None

Motion by: Director Langro to select Board Vice President Nash  
Second by: Director Nash  
Roll Call Vote: Ayes: 4 (Langro, Nash, Oftedal, Smith) Noes: 1 (Young), Absent: 0, Abstain: 0

9. Report Out from Item 4 and November 9, 2020 Closed Sessions: (6:52 PM)

Report Out from Item 4, a-d, above: No reportable actions were taken

Report Out from November 9, 2020 Closed Sessions, Items 11 a-c: No reportable actions were taken.

10. Consent Calendar: (6:54 PM)

10.a. Approve Minutes from November 9, 2020 Board Meeting

Motion by: Director Young to approve Item 10a.  
Second by: Director Smith  
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0, Absent: 0, Abstain:

11. New Business

11.a. Public Hearing to Establish Community Facilities District No. 2020-1 (Fire Protection and Emergency Response Services) and Future Annexation Area, to

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Authorize the Levy of a Special Tax Therein, and Approve a Fiscal Impact Analysis Supporting the District: (6:55 PM)

The public hearing was opened at 6:56.

There was one (1) Public Comment submitted in writing by Robin Valenzuela (Discovery Bay Builders, Inc.)

Motion by: Director Smith to continue the Hearing to 6:30 PM on Wednesday, April 14, 2021

Second by: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

11.b. Amend Board Policy 216 and Adopt Board Policy 520 to Address Lack of Fire Services for Unfunded Growth: (7:00 PM)

There was one (1) Public Comment submitted in writing by Robin Valenzuela (Discovery Bay Builders, Inc.)

Motion by: Director Young to Amend Board Policy 216 and Adopt Board Policy 520 to Address Lack of Fire Services for Unfunded Growth

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0, Absent: 0, Abstain: 0

11.c. Hold Public Hearing On and Adopt Resolution Confirming Itemized Cost Reports for Weed Abatement for Properties on Weed Abatement Cost Recovery List

The public hearing was opened at 7:17.

No Public Comments were submitted before or during the meeting.

The public hearing was closed at 7:22

Motion by: Director Young to Adopt Resolution Confirming Itemized Cost Reports for Weed Abatement for Properties on Weed Abatement Cost Recovery List

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

12. Report of the Fire Chief / Informational Staff Reports

12.a. Legislative Update: (7:24 PM)

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- 12.b. Grants Update: (7:31 PM)
- 12.c. Prevention Update: (7:32 PM)
- 12.d. Operational Update: (7:38 PM)
- 12.e. Public Outreach Update: (7:40 PM)
- 12.f. Discussion on Upstaffing Additional Personnel: (7:46 PM)  
No Public Comments were submitted before or during the meeting on Items 12.a. – 12.f.

13. Board Reports and Requests: (8:01 PM)

*Requests:*

**President Oftedal** – Suggested removing the Public Outreach Update from the agenda while the District is unable to engage in related activities.

*Reports:*

**President Oftedal** – Attended City of Brentwood City Council meeting, Oakley City Council Meeting, ECCFPD Finance Committee Meeting, American Red Cross Contra Costa County Leadership Council meeting; Spoke with numerous residents and elected officials about Measure X and the potential benefits to the District and need to ensure ECCFPD receives a fair portion of the tax revenues.

**Director Young** – Spent quite a bit of time on the Finance Committee issues.

**Vice President Smith** – Attended Brentwood City Council Meetings; Knightsen TAC Meeting; Byron MAC Meeting; Dalton Candidate Briefing; Oakley City Council Meetings; CSDA Meeting; County Treasury Oversight Committee Meeting.

14. Date and Place of Next Meeting: (8:06 PM)

January 13, 2021 @ 6:30 p.m. via teleconference

15. Adjourn: (8:06 PM)

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