



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

Monday September 10, 2012 – 6:30 P.M.
Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Pat Anderson	Kevin Romick - President	Robert Kenny
Steve Barr	Joel R. Bryant- Vice President	Cheryl Morgan
Robert A. Brockman	Jim Frazier	Erick Stonebarger

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

At this time the public may address the District Board on subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items **not** listed on the agenda. Remarks may be limited to 3-minutes subject to the discretion of the Board President and with the concurrence of the Board of Directors. Please complete and submit a "Public Comment Speaker Card" with the District Clerk.

CONSENT CALENDAR

Consent Calendar items are considered routine in nature and will be enacted by the Board in one motion. If discussion or public comment is required, any Board Member may request the item be removed from the Consent Calendar and considered separately.

- C.1** Approve minutes from August 6, 2012 Regular Board of Directors Meeting.
- C.2** Approve minutes from August 29, 2012 Special Board of Directors Meeting
- C.3** Approve Cal Fire Amador Contract for Fiscal Year 2012-13.
- C.4** Approve Surplus Property of Fire Apparatus and Authorized Apparatus to be sent to Auction

PUBLIC HEARINGS

Members of the public wishing to address the Board on a listed item shall complete and submit a "Public Comment Speaker Card" with the District Clerk.

PH.1 Adopt Fiscal Year 2012-13 budgets for Operating, Development Fee, and Other Funds.

DISCUSSION ITEMS

D.1 Accept Regional Radio Grant from FEMA and Authorize Purchase of Equipment for the East Bay Regional Communications System Authority

D.2 Receive and Discuss Staff Follow up Report to Workshop on August 6, 2012 on "Future District Financial and Operational Models"

D.3 Receive Update on Applications for Volunteer Firefighters.

D.4 Receive Operational Update August 2012

INFORMATIONAL STAFF REPORTS

DIRECTORS' COMMENTS

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS

Director Kenny-Stipend for Directors

Director Kenny-Bethel Island fire hydrants and bridge pump

This portion of the agenda shall provide an opportunity for Board Members to report on activities, committee or event attendance pertaining to District business or to request a future item to be placed on the agenda.

ADJOURN TO THE NEXT REGULAR BOARD MEETING SCHEDULED: October 1, 2012

POSTING STATEMENT

A copy of this agenda was posted **September 7, 2012 at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors less than 72 hours prior to this meeting is available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes Board of Directors Regular Meeting

Monday August 6, 2012 – 6:30 P.M.
Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Pat Anderson	Kevin Romick - President	Robert Kenny
Steve Barr	Joel R. Bryant- Vice President	Cheryl Morgan
Robert A. Brockman	Jim Frazier	Erick Stonebarger

Preceded by a Special Closed Session Meeting at 6:00 P.M., 3231 Main Street, Oakley

6:00 P.M. – Call to Order and Adjourn to Closed Session on the following matters:
(6:00 P.M.)

- 1. CONFERENCE WITH LABOR NEGOTIATOR**
pursuant to Government Code Section 54957.6
Agency designated representative: Board President and Vice President
Employee Organizations: International Association of Fire Fighters, Local 1230, AFSCME Local 2700, East County Fire Fighters Association (Reserves), Unrepresented Management.
- 2. CONFERENCE WITH LEGAL COUNSEL– Existing Litigation pursuant to Government Code Section 54956.9, City of Brentwood, et al v. Robert Campbell, Contra Costa Sup. Ct. No. MSN 11-1029.”**

RECONVENE TO OPEN SESSION – 3231 Main Street, Oakley - (6:17 P.M.)

CLOSED SESSION REPORT: The Board gave direction to staff and counsel, no action was taken.

CALL TO ORDER - (6:30 P.M.)

PLEDGE OF ALLEGIANCE - (6:31 P.M.)

ROLL CALL - (6:31 P.M.) Directors Present: Anderson, Barr, Bryant, Frazier, Kenny, Morgan, Romick
Directors Absent: Brockman, Stonebarger

PUBLIC COMMENTS

There were no Public Speakers

CONSENT CALENDAR - (6:32 P.M) * *Director Anderson requested that C2 be pulled for discussion.*

C.1 Approve minutes from June 11, 2012 Regular Board of Directors Meeting

Motion by: Director Frazier to approve Consent Calendar Items C.1

Second by: Director Barr

Vote: Motion carried 7:0

C.2 * Approve a Resolution in Support of Making the Bethel Island Fire Station a Historical Landmark

Motion by: Director Frazier to approve Consent Calendar Items C.2

Second by: Director Barr

Vote: Motion carried 7:0

PUBLIC HEARINGS

NONE

DISCUSSION ITEMS- (6:34 P.M)

D.1 Approve and Authorize a District Response to Contra Costa County Grand Jury Report # 1211

Motion by: Director Frazier to approve and authorize a District Response to Contra Costa County Grand Jury Report # 1211 as amended.

Second by: Director Kenny

Vote: Motion carried 6:1

There were no Public Speakers

D.2 Receive Operational Update- (6:45 P.M)

Chief Henderson gave an Operational update on the call for service, Auto Aid, Station closures for the time of July 1st 2012 thru July 31st, 2012 and Staffing for Adequate Fire and Emergency Response Grants (SAFER).

There were no Public Speakers

WORKSHOP - (7:03 P.M)

The Board discussed Director Barr's list of topics for Future District Financial and Operational Model and directed staff to develop further information and return at the September meeting for further discussion.

INFORMATIONAL STAFF REPORTS- (7:21 P.M)

LAFCO's next meeting is scheduled for August 8, 2012.

DIRECTORS' COMMENTS- (7:23 P.M)

Director Kenny commented on a 50's Bash taking place on Bethel Island August 11, 2012 and a booth will be available for Public Education.

Director Bryant "thanked the personnel for doing a great job through this difficult time".

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS- (7:25 P.M)

NONE

ADJOURN TO THE NEXT REGULAR BOARD MEETING SCHEDULED: September 10, 2012- (7:25 P.M)

Motion by: Director Romick to adjourn to the next Board meeting September 10, 2012
Second by: Director Kenny
Vote: Motion carried 7:0



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes

Board of Directors Regular Meeting

Wednesday, August 29, 2012 – 6:30 P.M.

Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Pat Anderson	Kevin Romick - President	Robert Kenny
Steve Barr	Joel R. Bryant- Vice President	Cheryl Morgan
Robert A. Brockman	Jim Frazier	Erick Stonebarger

CALL TO ORDER- (6:30 P.M.)

PLEDGE OF ALLEGIANCE- (6:31 P.M.)

ROLL CALL- (6:31 P.M.) Directors Present: Barr, Brockman, Bryant, Kenny, Morgan, Romick, Stonebarger
Directors Absent: Anderson, Frazier

PUBLIC COMMENTS - (6:33 P.M.)

There was one Public Speaker – Christine Thresh

CONSENT CALENDAR

None

PUBLIC HEARINGS

None

DISCUSSION ITEMS- (6:34 P.M.)

- D.1** Accept Staffing for Fire and Emergency Response (SAFER) grant from the Federal Emergency Management Agency (FEMA)

Motion by: Director Kenny to Accept Staffing for Fire and Emergency Response (SAFER) grant from the Federal Emergency Management Agency (FEMA).

Second by: Director Barr

Vote: Motion carried 7:0

There were four Public Speakers – Gene Clare, Mark Whitlock, Vince Wells & Joe Young

INFORMATIONAL STAFF REPORTS

None

DIRECTORS' COMMENTS - (7:00 P.M)

There were no Directors' comments to report.

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS - (7:00 P.M)

There were no Information Reports or Future Agenda Items to report.

ADJOURN TO THE NEXT REGULAR BOARD MEETING SCHEDULED: September 10, 2012 (7:01 P.M)

Motion by: Director Stonebarger to adjourn to the next Board meeting September 10, 2012

Second by: Director Barr

Vote: Motion carried 7:0

BOARD OF DIRECTORS AGENDA ITEM NO. C-3

Meeting Date: September 10 2012

Subject/Title: Cal Fire Amador Contract

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Approve Cal Fire Amador Contract for Fiscal Year 2012-13

PREVIOUS ACTION

On September 12, 2011, the Board of Directors approved Resolution 2011-08 approving Cal Fire Amador contract for Fiscal Year 2012-13.

SUBJECT BACKGROUND

In November 2002, as part of the East County Fire Districts' consolidation, ECCFPD began contracting with Cal Fire to provide emergency services to the Marsh Creek/Morgan Territory jurisdiction of the District. Prior to the Cal Fire contract, the East Diablo Fire Protection District staffed a station within the area. The Cal Fire Amador contract provides coverage to this area during the non-fire season, which is normally between November 15th and May 15th of each year. During fire season (May through November) the State of California pays for the staffing of this station (otherwise known as the Sunshine Station) due to their responsibility of providing fire protection services to the surrounding State watershed properties (Mt. Diablo State Park). The contract allows Cal Fire to invoice the District for operating costs of their Sunshine Fire Station, which includes employees (State), equipment, and station expenditures. The Cal Fire Amador contract amount for the 2012-13 FY is the amount of \$367,333.36

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS RESOLUTION NO. 2012-**

**A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS RENEWING THE AGREEMENT WITH CAL FIRE FOR AN AMADOR
CONTRACT FOR THE MARSH CREEK-MORGAN TERRITORY AREA**

WHEREAS, the East Contra Costa Fire Protection District's has contracted with Cal Fire for service to the Marsh Creek-Morgan Territory Area during the non-peak fire season since November of 2002 ;and

WHEREAS, the Board of Directors approved resolution 2011-08 for services in fiscal year 2011-12 that expired on June 30, 2012; and

WHEREAS, the Board of Directors wish to continue the contract in the interest of public safety;

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby:

1. Authorize the Fire Chief to execute a renewal of the Amador contract with Cal Fire in the amount not to exceed \$367,333.36 for this fiscal year;
2. Designate the Fire Chief as the direct contact with Cal Fire.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 10th day of September 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Kevin Romick
President, Board of Directors

ATTEST:

Hugh Henderson
District Clerk

BOARD OF DIRECTORS AGENDA ITEM NO. C-4

Meeting Date: September 10, 2012

Subject/Title: Surplus Fire Apparatus

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Approve surplus fire apparatus and authorize apparatus to go to auction.

PREVIOUS ACTION

None

SUBJECT BACKGROUND

Staff continues to review programs and look for cost saving measures within the district. In reviewing our current fleet there is a need to surplus some equipment. The District has not surplused any equipment since 2009. There would be no operational impact if the below equipment is surplused.

Staff is requesting the following apparatus/vehicles be surplused due to years of service, mileage, condition, and usage:

1. Unit 501 (Utility) - 1990 Ford F250 4X4 Pick Up (VIN# 29726); Mileage-76,213
2. Unit 505 (Utility) - 1989 GMC K3500 4X4 Flatbed (VIN# 09443); Mileage-13,644
3. Unit 508 (Type 3) - 1986 International 4X4 Wildland Fire Engine (VIN# 27249
Mileage-15,402
4. Unit 509 (Utility) - 1989 Dodge D150 Van (VIN# 05286); Mileage-56,704
5. Unit 512 (Type 1) - 1989 Pierce Structural Fire Engine (VIN# 40572); Mileage-59,725
6. Unit 517 (Type 1) - 1990 Beck Structural Fire Engine (VIN# 00019); Mileage-75,179
7. Unit 521 (Type 4) - 1990 Ford F350 4X4 Wild Land Unit (VIN# 89494); Mileage-15,501
8. Unit 522 (Staff) - 2003 Ford Expedition 4X4 (VIN# 66861); Mileage-162,165
9. Unit 526 (Type 1) - 1990 Pierce Structural Fire Engine (VIN# 00181); Mileage-83,691
10. Unit 527 (Type 4) - 1989 Ford F350 4X4 Wildland Unit (VIN# 95811); Mileage-17,414
11. Unit 531 (Type 2) - 1983 International 4X4 Wildland Fire Engine (VIN# 12645);
Mileage-24,169
12. Unit 533 (Type 1) - 1988 FMC Structural Fire Engine (VIN# 85966); Mileage-37,652
13. Unit 560 (Utility) - 1999 Ford Crown Victoria Sedan (VIN# 91758); Mileage-109,661

The above surplus equipment would go to auction with the proceeds being placed towards equipment replacement for future purchases.

Attachments:

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS RESOLUTION NO. 2012-**

**A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS APPROVE SURPLUS FIRE EQUIPMENT AND SEND IT TO AUCTION FOR
SALE.**

WHEREAS, the East Contra Costa Fire Protection District is monitoring its costs; and

WHEREAS, the District owns certain surplus vehicles listed more particularly in the agenda report for this item (the "Equipment") that has completed its useful life of service; and

WHEREAS, the sale of the Equipment as surplus property will not impact day-to-day operations of the District;

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby:

1. Authorize the Fire Chief to surplus the Equipment and send it to auction;
2. Proceeds from the surplus Equipment shall be deposited in equipment replacement funds.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 10th day of September 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Kevin Romick
President, Board of Directors

ATTEST:

Hugh Henderson
District Clerk

BOARD OF DIRECTORS AGENDA ITEM NO. PH.1

Meeting Date: September 10, 2012

Subject/Title: Adopt Fiscal Year 2012-2013 Operating, Development Fee and Other Fund Budgets.

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Consideration of resolutions approving and adopting the Operating, Development Fee and Other Fund Budgets for the East Contra Costa Fire Protection District for Fiscal Year 2012-13

PREVIOUS ACTION

On June 25, 2012 the Board approved by resolution 2012 –10 the preliminary operating budget. The preliminary budget reduced staffing from 48 suppression personnel to 27 and closed 3 fire stations effective July 1, 2012.

On August 29, 2012 the Board approved by resolution 2012–13 accepting a Federal Emergency Management Agency staffing for adequate fire and emergency response (SAFER) grant any amount of \$7,809,480 to increase staffing for 24 months.

SUBJECT BACKGROUND

The FY 2012-13 Operating Budget identifies anticipated expenses under the following staffing model:

- 51 full time fire suppression personnel
- 5 stations: staffed a minimum of three personnel
- 4 management positions
- 1 administrative position

Salary and benefit assumptions are continued per previously approved contracts with the applicable employee unions. Budgeted staffing levels are all filled with full-time positions as prescribed in the SAFER grant award requirements. Service and supply expenses have been reduced to necessities solely associated with providing District services and the staffing of five stations. The expenses continue to fund the Cal-Fire Amador Contract at the Marsh Creek Road station.

The following is a summary of additional assumptions included within the proposed budget:

- Revenue: The majority (96%) of the District's revenue is from property taxes and under current economic conditions this source has declined 24.4% from four years ago. Although Local agencies within the District have begun to see signs that property values are stabilizing, the magnitude of the decline was such that tax revenues will not be expected to return to prerecession levels for many years to come. The District estimates that property valuation was 1.35 % lower than 2011-2012 level.

- Retirement Expense: After receiving revised pension cost estimates from the County Retirement, the pension rates for FY 2012-13 were consistent with the Preliminary Budget. Rates for FY 2013-14 and future years have been increased as outlined in the Actuarial Study. The increases are a combination of investment earnings less than assumptions, contribution rates and the de-pooling of all the agencies. In FY 13-14 the preliminary budget had expected an increase of 7.82% and the actuarial came in with the new increase of 11.66% which impacted the budget by \$85,003 based on pre grant staffing levels. In FY 14 – 15 the increase went from 6.67% to 11.44% for a budget impact of \$190,592 based on pre grant staffing levels.
- Capital Improvement/Vehicle Replacement/Reserve Funds: Each of these funds represents a percentage of the operating budget and as the funds accumulate over the years they will be available for station upgrades/repairs and replacement of equipment.
- SAFER grant: The award will cover three fiscal years starting in December of this year and completing in November of 2014. The associated costs were prorated for each year. In fiscal year 2014/15 the personnel costs were terminated at the end of the grant. The grant was funded at personnel costs for the fiscal year 2011/12, which means in addition to the increased costs for opening the stations, training and recruitment costs, we are seeing the impact of additional personnel costs over the grant award. This impact for FY 13-14 is estimated at \$166,858 and in FY 14-15 an additional \$147,143.
- East Bay Regional Communications System Authority: Starting in FY 13-14 the District will start paying a monthly system fee as part of being on the radio system. The system fee is estimated to be \$48,000 per year and has been included in the service model.

Other Post-Employment Benefits (OPEB): The OPEB Fund provides a funding source for post-employment retirement health benefits for the District to meet its future financial retirement obligations identified in existing employment contracts. With approval of the Operating Budget, the Board has approved a transfer to the OPEB account for a funding goal of 85% of the retirement program's annual contribution.

It is important to note the operating budget scenario incorporates only the necessary minimum of expenses in an attempt to lower the revenue gap and leaves very little room for contingencies. Reserve and replacement funds are in place, though they are in their infancy and not intended for routine operations. Unexpected events that may negatively affect the budget will be brought to the Board's attention, in addition to any required budget adjustments and mid-year budget review.

Separate from the General Fund, which purpose is to fund on-going operations and maintenance, the District has various other funds that have been formed pursuant to State Codes or District policies. Under this authority, these funds are earmarked for specific uses therefore their revenues and expenditures are restricted and are limited. The following summarizes the various funds:

Development Facility (Impact) Fees: These fees are formed under Government Code Section 66000 to mitigate the impacts of new development on fire facilities. Funds may only be used for facilities, not operations, and are to provide necessary facilities and equipment as a result of growth. Therefore these funds cannot be used for existing facility discrepancies. The following

fees were imposed prior to the Districts' merger in 2002 and the fees were supported by facilities specific to the individual Districts, therefore, by law, separate accounting, investment and expenditure is mandatory. Fees are collected from new development as residential and non-residential building permits are issued.

- Bethel Island Fire Protection District Facility Fee
- East Diablo Fire Protection District Facility Fee (applicable to Brentwood, Byron, Discovery Bay)
- Oakley Fire Protection District Facility Fee (applicable to Oakley and Knightsen)

Development activity is unknown as a result of the current economy; therefore revenue from new development is not anticipated in this fiscal year.

Community Facilities District: This is a special tax applicable to the boundaries of the Cypress Lakes (now Summer Lakes) development in the City of Oakley for the purpose of operations and maintenance. The tax is applicable to 629 parcels, of which, 45% is built out. The budget includes a contribution to the General Fund for services and costs associated with the tax levy to be collected on the property tax roll. Revenue is transferred to the General (operating) Fund to help support services in this area.

- Cypress Lakes

Capital Improvement: Formed by the Board in April 2010, the Capital Improvement Fund is intended to be used for improvement to District's assets valued at \$25,000 or greater. This fund could be used for fire station remodels, refurbishment or replacement and District wide needs for critical infrastructure. Capital Improvement Fund budget includes a transfer from the General Fund of 1% of the operating budget.

Equipment Replacement: The Equipment Replacement Fund would be used for capital equipment and equipment replacement with a useful life of 5 years or more or a replacement cost of \$10,000 or greater. This fund was also formed by the Board in April 2010. The Equipment Replacement Fund includes a transfer from the General Fund of 1% of the operating budget.

Government Code Section 66000 and seq. (the "Code") requires annual reporting of facility fee funds. The following fund activity details, in addition to the annual adoption of the budget presented for your consideration and the earmarking of currently available development facility fees are outlined for Code compliance.

- The District will be preparing the 2011-12 Fiscal Year Annual Financial Statement that will include revenue, expenditure and fund balances for all facility fee and CFD accounts. This is expected in December 2012 to meet the Code's 180 day reporting deadline.
- The District has not made interfund transfers, loans and/or refunds for FY 2011-12, nor are any planned for FY 2012-13. Therefore, there are no activities of this type to report.

Attachments:

Resolutions

Operating, Development Fee and Other Fund Budgets

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' RESOLUTION NO. 2012-____**

**A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS APPROVING AND ADOPTING THE FISCAL YEAR 2012-13
OPERATING BUDGET.**

WHEREAS, the Board of Directors has reviewed the financial condition of the East Contra Costa Fire Protection District; and

WHEREAS, on June 25, 2012 the Board adopted a preliminary Operating Budget for FY 2012-13 based upon a 27 suppression personnel and 3 station staffing model and;

WHEREAS, on August 29, 2012 the Board accepted a FEMA safer grant to improve staffing levels and reopen stations and;

WHEREAS, the East Contra Costa Fire Protection District Board of Directors held a public hearing on September 10, 2012 to receive and consider public comment.

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby approve and adopt the revenues and expenditures as identified in the attached 2012-13 Fiscal Year Operating Budget:

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 10th day of September 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Kevin Romick
President, Board of Directors

ATTEST:

Hugh Henderson
Clerk of the Board

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS' RESOLUTION NO. 2012-___**

**A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS APPROVING AND ADOPTING THE DEVELOPMENT
FACILITY FEE AND OTHER FUND BUDGETS FOR THE EAST CONTRA COSTA
FIRE PROTECTION DISTRICT FOR FISCAL YEAR 2012-13.**

WHEREAS, various actions have been taken by the Board of Supervisors, acting as the ECCFPD Board of Directors to adopt facilities fees and special taxes for the east county fire districts; and

WHEREAS, on April 5, 2010, the Board of Directors adopted resolutions creating the Capital Improvement and Equipment Replacement fiscal accounts; and

WHEREAS, on August 2, 2010, the Board of Directors adopted Budget and Fiscal Policy 1-5 creating the Other Post-Employment Benefits Account; and

WHEREAS, on September 10, 2012, the Board of Directors adopted the Fiscal Year 2012-13 Operating Budget; and

WHEREAS, the East Contra Costa Fire Protection District Board of Directors held a public hearing on September 10, 2012 to receive and consider public comment and review proposed reporting findings for Fiscal Year 2012-13 as required by California Government Code Section 66000 and seq.; and

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby:

1. Approve and adopt the revenues and expenditures as identified in the attached 2012-13 Fiscal Year Other Fund Budgets.
2. Determine that all reportable fees, collections and expenditures have been received, deposited, invested and expended in compliance with the relevant sections of the California Government Code and all other applicable laws for Fiscal Year 2012-13.
3. Determine that no refunds and allocations of reportable fees, as required by California Government Code Section 66000 and seq., are deemed payable at this time.
4. Earmark the current facility fees for potential future fire stations, equipment, communication and other infrastructure.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 10th day of September 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Kevin Romick
President, Board of Directors

ATTEST:

Hugh Henderson
Clerk of the Board

5 STATION MODEL
51 SUPPRESSION PERSONNEL
5 ADMINISTRATIVE PERSONNEL

EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FISCAL YEAR 2012-13 OPERATING BUDGET

	2010-11 Actual	% Increase	2011-12 Projected	% Increase	2012-13 Projection	% Increase	2013-14 Projection	% Increase	2014-15 Projection	% Increase	2015-16 Projection	% Increase	2016-17 Projection	% Increase	2017-18 Projection	% Increase	2018-19 Projection	% Increase	2019-20 Projection	% Increase	2020-21 Projection	% Increase	2021-22 Projection	% Increase
Beginning Fund Balance	5,411,588	-19.71%	4,154,585	-23.23%	804,070	-80.65%	862,453	7.26%	226,150	-73.78%	(844,504)	-473.43%	(2,179,935)	158.13%	(3,952,559)	81.32%	(5,853,226)	48.09%	(7,858,157)	34.25%	(9,938,509)	26.47%	(12,145,745)	22.21%
Revenue	8,779,114	-3.67%	8,210,276	-6.48%	10,398,684	26.65%	12,108,358	16.44%	9,914,149	-18.12%	8,371,596	-15.56%	8,539,028	2.00%	8,709,809	2.00%	8,884,005	2.00%	9,061,685	2.00%	9,242,919	2.00%	9,427,777	2.00%
Total Revenues	8,779,114	-3.67%	8,210,276	-6.48%	10,398,684	26.65%	12,108,358	16.44%	9,914,149	-18.12%	8,371,596	-15.56%	8,539,028	2.00%	8,709,809	2.00%	8,884,005	2.00%	9,061,685	2.00%	9,242,919	2.00%	9,427,777	2.00%
Expenditures																								
Salaries and Benefits	7,675,496	-2.67%	8,571,087	11.67%	8,010,502	-6.54%	10,271,592	28.23%	8,478,925	-17.45%	7,147,440	-15.70%	7,617,767	6.58%	7,822,832	2.69%	7,963,825	1.80%	8,114,048	1.89%	8,273,631	1.97%	8,443,818	2.06%
Services and Supplies	1,992,552	31.79%	1,376,706	-30.91%	1,367,830	-0.64%	1,486,622	8.68%	1,512,233	1.72%	1,587,844	5.00%	1,667,236	5.00%	1,750,598	5.00%	1,838,128	5.00%	1,930,035	5.00%	2,026,536	5.00%	2,127,863	5.00%
County Charges	44,481	-95.11%	828,482	1762.55%	715,100	-13.69%	736,553	3.00%	758,650	3.00%	781,409	3.00%	804,851	3.00%	828,997	3.00%	853,867	3.00%	879,483	3.00%	905,867	3.00%	933,043	3.00%
Internal Services	191,626	7838.11%	217,323	13.41%	201,869	-7.11%	249,895	23.79%	214,996	-13.97%	190,334	-11.47%	201,797	6.02%	208,049	3.10%	213,116	2.44%	218,471	2.51%	224,121	2.59%	230,094	2.67%
One Time Costs	131,962		567,192		45,000	-92.07%	-	-	20,000		-	-	20,000		-	-	20,000		-	-	20,000		-	-
Total Expenditures	10,036,117	-3.88%	11,560,791	15.19%	10,340,301	-10.56%	12,744,662	23.25%	10,984,804	-13.81%	9,707,027	-11.63%	10,311,652	6.23%	10,610,476	2.90%	10,888,936	2.62%	11,142,037	2.32%	11,450,155	2.77%	11,734,819	2.49%
Revenues over (under) Expenditures	(1,257,003)		(3,350,515)		88,383	(636,303)	(1,070,654)	(1,335,431)	(1,070,654)	(1,335,431)	(1,335,431)	(1,772,624)	(1,990,667)	(1,990,667)	(1,990,667)	(1,990,667)	(2,004,931)	(2,004,931)	(2,080,352)	(2,080,352)	(2,207,236)	(2,207,236)	(2,307,042)	(2,307,042)
Ending Fund Balance	4,154,585		804,070		862,453		226,150		(844,504)		(2,179,935)		(3,952,559)		(5,853,226)		(7,858,157)		(9,938,509)		(12,145,745)		(14,452,787)	
20% Reserve	2,007,223		2,312,158		2,068,060		2,548,932		2,196,961		1,941,405		2,062,330		2,122,095		2,177,787		2,228,407		2,290,031		2,346,964	

5 STATION MODEL
51 SUPPRESSION PERSONNEL
5 ADMINISTRATIVE PERSONNEL

EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FISCAL YEAR 2012-13 OPERATING BUDGET

Revenue	2010-11		2011-12		2012-13		2013-14		2014-15		2015-16		2016-17		2017-18		2018-19		2019-20		2020-21		2021-22		
	Actual	% Increase	Projected	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	Projection	% Increase	
9010	7,825,161	-3.55%	7,551,314	-3.50%	7,449,371	-1.35%	7,523,865	1.00%	7,599,104	1.00%	7,675,095	1.00%	7,828,597	2.00%	7,985,169	2.00%	8,144,872	2.00%	8,307,769	2.00%	8,473,925	2.00%	8,643,403	2.00%	
9011	123,334	0.30%	22,608	-81.67%	22,135	-2.00%	22,377	1.00%	22,601	1.00%	22,827	1.00%	23,283	2.00%	23,749	2.00%	24,224	2.00%	24,708	2.00%	25,203	2.00%	25,707	2.00%	
9013	82,798	17.87%	80,045	-3.33%	78,444	-2.00%	79,228	1.00%	80,021	1.00%	80,821	1.00%	82,437	2.00%	84,086	2.00%	85,768	2.00%	87,483	2.00%	89,233	2.00%	91,017	2.00%	
9020	311,275	-18.96%	286,769	-7.87%	281,034	-2.00%	283,844	1.00%	286,683	1.00%	289,549	1.00%	295,340	2.00%	301,247	2.00%	307,272	2.00%	313,418	2.00%	319,686	2.00%	326,080	2.00%	
9030	(45,029)	-40.76%	(32,186)	-28.52%	(31,542)	2.00%	(31,858)	1.00%	(32,176)	1.00%	(32,498)	1.00%	(32,821)	2.00%	(33,148)	2.00%	(33,487)	2.00%	(33,822)	2.00%	(34,161)	2.00%	(34,508)	2.00%	
9031	(33,003)	60.72%	(31,129)	5.68%	(30,506)	2.00%	(30,811)	-1.00%	(31,120)	-1.00%	(31,431)	-1.00%	(31,746)	-1.00%	(32,059)	-2.00%	(32,371)	-2.00%	(32,682)	-2.00%	(33,002)	-2.00%	(33,322)	-2.00%	
9035	4,979	-1.05%	3,710	-25.48%	3,636	-2.00%	3,673	1.00%	3,709	1.00%	3,746	1.00%	3,821	2.00%	3,898	2.00%	3,976	2.00%	4,055	2.00%	4,136	2.00%	4,219	2.00%	
9066	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9385	94,482	-2.77%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9435	1	0.01%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9580	14,879	0.01%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9591	340,281	-21.69%	203,395	-40.23%	199,327	-2.00%	201,320	1.00%	203,334	1.00%	205,367	1.00%	209,474	2.00%	213,664	2.00%	217,937	2.00%	222,296	2.00%	226,742	2.00%	231,276	2.00%	
9851	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9895	9,859	-20.07%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9922	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9951	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9956	16,633	0.00%	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9965	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9966	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9967	32,747	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9969	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
9975	717	-33.86%	125,750	-	149,000	18.49%	151,980	2.00%	155,020	2.00%	158,120	2.00%	161,282	2.00%	164,508	2.00%	167,798	2.00%	171,154	2.00%	174,577	2.00%	178,069	2.00%	
	Saler Grant estimated start 12/1/12	-	-	-	2,277,765	-	3,904,740	-	1,626,975	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	TOTAL	-3.67%	8,210,276	-6.48%	10,398,684	26.65%	12,108,358	16.44%	9,914,149	-18.12%	8,371,596	-15.56%	8,539,028	2.00%	8,709,809	2.00%	8,884,805	2.00%	9,061,685	2.00%	9,242,919	2.00%	9,423,777	2.00%	0

Note:
Property Tax Revenues have been updated based on County estimates.
Saler Grant Revenues have been estimated based on the estimated reimbursements.

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
EXPENDITURE PERCENTAGE**

	FY 2012/13	FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2021/22
Salaries and Benefits										
1011 Permanent Salaries	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1013 Temporary Salaries	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1014 Permanent OT	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc
1015 Deferred Comp	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1019 Comp & SDI Recoveries	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc
1042 FIC/Healthcare	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
1044 Retirement Expense	8.80%	11.86%	11.44%	11.82%	12.73%	7.00%	7.00%	7.00%	7.00%	7.00%
1060 Employee Group Ins.	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc
1061 Retiree Health Ins.	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc
1062 OPEB Pre-Pay	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc	Incl Calc
1063 Unemployment Ins.	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%	15.00%
1070 Workers Comp Ins.	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Services and Supplies										
2100 Office Expense	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2102 Books-Periodicals-Subscriptions	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2110 Communications	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2120 Utilities	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2130 Small Tools and Instruments	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2131 Minor Furniture/Equipment	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2132 Minor Computer Equipment	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2140 Medical & Lab Supplies	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2150 Fuel	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2160 Clothing & Personal Supplies	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2170 Household Expense	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2200 Memberships	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2250 Rents and Leases-Equipment	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2251 Computer Software Cost	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2260 Rents & Leases - Property	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2270 Maintenance - Equipment	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2271 Vehicle Repairs	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2272 Vehicle Fuel/Oil	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2273 Central Garage Tires	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2276 Main Radio-Electronic Equipment	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2281 Maintenance of Buildings	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2282 Grounds Maintenance	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2303 Other Travel Expenses	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2310 Non City Prof/Special Svcs	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Legal										
2314 Contracted Temporary Help	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2467 Training & Registrations	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2473 Specialized Training	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2474 Fire Fighting Supplies	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2477 Ed Supplies and Courses	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2479 Other Special Departmental Exp	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
2491 Cash Shortage Reimbursement	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
County Charges										
3530 Taxes & Assessments	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Depreciation										
Dip/quah Services	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3611 Inland Exp - Gov/Gov	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3614 DoIT Phone Exchange	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3615 DoIT Data Proc Svcs	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3616 DoIT Data Proc Supply	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3617 DoIT Main Radio Eqm	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3618 DoIT Other Telecom Charges	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3619 Gen Svc-Bldg Occupancy Costs	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3620 Gen Svc-Requestd Minire	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3622 Gen Svc-Other O S Charges	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
3656 DoIT Info Security	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Internal Services										
Capital Improvement Fund	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
Equipment Replacement Fund	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
4895 Site 93 Remodel	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
4896 Site 94 Remodel	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
4953 Autos & Trucks	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
5011 Reimbursement Gov/Gov	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
5016 Inlandland Trf Gov/Gov	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
One Time Costs										
3505 Retiree Ohn Long Term Debt/Lase Pur	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
3515 Interest on Ohn Long Term Debt	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
Chevron Refund	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
Electron/Education Outreach	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
Unemployment	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
OPEB Actuary (every two years)	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc
Layoff Costs	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc	Calc

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FISCAL YEAR 2012-13 BUDGET
OTHER FUNDS**

	Bethel Island Developer Fee	Discovery Bay, Byron	Oakley Developer Fee	Summer Lakes (Cypress Lakes) CFD	Capital Improvement	Equipment Replacement	OPEB
Projected Beginning Fund Balance	38,262	1,495,996	32,060	673,157	204,475	204,475	227,268
Revenue							
9956 Transfers-Gov/Gov	-	-	-	-	100,934	100,934	174,369
9971 Mello-Roos/Spec Dist Only	-	-	-	150,000	-	-	-
Total Revenues	-	-	-	150,000	100,934	100,934	174,369
Expenditures							
Other Charges							
2310 Non Cnty Prof/Specilzd Svcs	-	15,000	-	2,000	-	-	-
3530 Taxes & Assessments	-	-	-	1,000	-	-	-
3611 Interfund Exp - Gov/Gov	-	102,409	-	149,000	-	-	-
Total Expenditures	-	117,409	-	152,000	-	-	-
Net Change in Fund Balance	-	(117,409)	-	(2,000)	100,934	100,934	174,369
Ending Fund Balance	38,262	1,378,587	32,060	671,157	305,409	305,409	401,637

BOARD OF DIRECTORS AGENDA ITEM NO. D-1

Meeting Date: September 10, 2012

Subject/Title: Accept Regional Radio Grant from FEMA's Assistance to Firefighters Grant Program and Authorize Purchase of Equipment for the East Bay Regional Communications System Authority

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Accept Regional Radio Grant from FEMA's Assistance to Firefighters Grant Program and Authorize Purchase of Equipment for the East Bay Regional Communications System Authority

PREVIOUS ACTION

On December 6, 2010 the Board approved resolution 2010 – 23 to join the East Bay Regional Communications Authority

SUBJECT BACKGROUND

The Assistance to Firefighters Grant (AFG) was established in 2001 with the intent to help firefighters and other emergency responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and other related hazards. The Assistance to Firefighters grants is a cost-sharing grant with the cost share of 80/20 agreement.

In September 2011, the fire agencies in Contra Costa County prepared and submitted an AFG grant to provide new radios both mobile and portable for all the fire agencies as part of the new East Bay Regional Radio Communication System. Due to the amount of radios that needed to be purchased, the grant was split into two parts and hosted San Ramon Valley Fire Protection District for the mobile and base radios and the El Cerrito Fire Department for portable radios.

In December 2011, FEMA awarded both San Ramon Valley Fire Protection District and El Cerrito Fire Department the AFG grant for the communications equipment. The total award for the grant was over \$4.5 million. The grant has a requirement that all equipment be purchased and installed prior to December 22, 2012.

The District is able to purchase, as part of the Contra Costa County bid with Motorola for the new equipment needed to be part of the new radio system which will go online in January 2013. The initial quote for the district was \$510,895.00 and with an AFG grant of \$408,486 with a required District 20 % cost share of \$102,409.00, which has been included in the district budget being considered at this meeting. The district also needs to budget \$15,000 for installation of the equipment.

The funding for this project will come out of the East Diablo Developer account and was included in the 2012/2013 budget for other accounts.

Attachments:Resolution

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS RESOLUTION NO. 2012-**

**A RESOLUTION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS ACCEPTING FEDERAL EMERGENCY MANAGEMENT AGENCY'S
ASSISTANT TO FIREFIGHTER GRANT AND AUTHORIZING THE PURCHASE OF
EQUIPMENT FOR THE EAST BAY REGIONAL COMMUNICATION SYSTEM AUTHORITY**

WHEREAS, the East Contra Costa Fire Protection District joined the East Bay Regional Communication Authority (the "Authority") in December of 2010; and

WHEREAS, the District and the Authority were part of a regional grant application for communications equipment that was hosted by the City of El Cerrito and the San Ramon Valley Fire Protection District; and

WHEREAS, FEMA awarded the grant to the fire agencies within Contra Costa County, the District set to receive \$408,486.00 (the "District Grant"), which obligates the District to pay a 20% matching share (\$102,409) plus certain installation costs (\$15,000); and

WHEREAS, the purchase of the equipment and installation need to be made by December 22, 2012.

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby:

1. Accept the District Grant.
2. Authorize the Fire Chief to execute the purchase of mobile and base radios from the San Ramon Valley Fire Protection District with funding from the District Grant plus \$40,009 in matching funds.
3. Authorize the Fire Chief to execute the purchase of portable radios from the City of El Cerrito with funding from the District Grant plus \$62,400 in matching funds.
4. Authorize the Fire Chief to use up to \$15,000 for the installation of radio equipment.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 10th day of September 2012 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Kevin Romick
President, Board of Directors

ATTEST:

Hugh Henderson
District Clerk

BOARD OF DIRECTORS AGENDA D.2

Meeting Date: September 10, 2012

Subject/Title: Receive Overview of August 6, 2012 Workshop “Future District Financial and Operational Models”

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Receive overview of August 6, 2012 workshop “Future District Financial and Operational Models” and provide Staff direction with Board’s priorities.

PREVIOUS ACTION

On June 25, 2012, in response to a request for several future agenda items; the Board directed staff to schedule a workshop on future financial and operational models for the District so that the Board could discuss its priorities for future agendas addressing such models.

At the August 6, 2012 Board of Directors meeting; the directors conducted a workshop for “future district financial and operational models”

SUBJECT BACKGROUND

At last month's workshop the Board requested a summary of each of the items that were discussed;

- **Requiring fire sprinklers and dedicated water supply and non-hydrogen areas in all new construction District wide:** *both the Cities of Brentwood and Oakley along with the County have required residential sprinklers for new construction for several years. Effective January 1, 2012 the state of California required residential sprinklers. Within the rural areas, the district has required a rural water supply/storage to maintain the sprinkler system for an hour. The rural water supply is also required to have the proper fittings so it can be connected to a fire engine.*
- **Fees for service and cost recovery:** *at the October 4, 2010 Board of Directors meeting a discussion was held on cost recovery for certain services that the district provided. Staff had completed an RFP where two companies had made recommendations for cost recovery. These fees ranged from a basic one engine response at \$435, to a vehicle accident with extrication requiring a medical helicopter with multiple units responding at \$2200. There were several thoughts on fee schedules with most agencies set up to use the national fee schedule. The estimated annual revenue using the national fee schedule for the district was estimated at \$85,000 per year. During the board meeting there was discussion pursuing these fees for service whether you would bill both residents and nonresidents of the district. At that board meeting the directors decided to put this program on hold for now.*

- **Explore to solicit RFP's for contracting for fire services with Cal Fire, Contra Costa County Fire, and other service providers:** *Discussion at the Board level was to look at alternative service providers at the District's current staffing model. The first up would be to determine the exact service model the board would like quotes for.*
- **Direct staff to work with County EMS and AMR to assure adequate medical first responders service:** *Staff continues to work with County EMS and AMR on a weekly basis to review medical responses within the District. Staff's recommendation is that we invite the Director of EMS to the October board meeting to make a presentation on Contra Costa County's emergency medical response plan.*
- **Eliminate leased office space and move district office into vacant fire station:** *Staff has taken the first steps on the current lease of the district office. The lease was in the name of Contra Costa County and has now been placed in the district's name on a month-to-month basis. Staff has evaluated the currently closed stations with station 58 in Discovery Bay being the most suitable replacement for the district office. The biggest down point of moving the district office would be location and response times. Our current offices in the center the district making it easily accessible. Staff is currently working on getting some estimates to make modifications to the station to make it more functional as the district office.*
- **Signs in front of close fire stations:** *Staff has obtained quotes for the signs at 150.00 per station. Signs made of aluminum, 3' x 4' in size and would be visible from the roadway." Fire station closed call 911 for emergencies"*
- **Evaluate current District policies to streamline expenditures:** *Staff continues to work on finding ways to cut costs throughout the district. This includes leading joint purchases with other agencies and grant funding.*