



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### AGENDA

#### Board of Directors Regular Meeting Brentwood City Council Chambers, 150 City Park Way, Brentwood

**Wednesday, September 11, 2019**

**6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Presentations
  - 4.a. 30 Year Service Award
5. Public Comment

Members of the public may address subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items not listed on the agenda. Public comment by each individual speaker shall be limited to three minutes. If you wish to address the Board, please fill out a speaker's card (available on the agenda table) and hand it to the District Clerk. While the District encourages your comments, State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board and staff take your comments very seriously and, if appropriate, will follow up on them.
6. Consent Calendar

Members of the Board may request that an item under the Consent Calendar be considered separately.

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

- 6.a. Approve Regular Board Meeting Minutes from August 14, 2019  
[August 14 2019 Board of Directors Meeting Minutes.pdf](#)
- 6.b. Approve Special Board Meeting Minutes from August 19, 2019  
[August 19 2019 Special Board Meeting Minutes.pdf](#)
- 6.c. Approve Fiscal Year 2019-20 Appropriations Limit  
[Resolution Report and Notice for Appropriations Limit FY2019-2020.pdf](#)
- 6.d. Authorize Amendment of Contract with Robert Half/Accountemps to Provide Staff Support Services  
[Robert Half Staff Report v2.pdf](#)
- 6.e. Receive and File Report on Reimbursements Over \$100 for Fiscal Year 2018-19  
[Staff Report on Reimbursements Over 100 Dollars.pdf](#)  
[Employee Reimbursement over 100.00.pdf](#)
- 6.f. Authorize Amendment of Contract with Clifford Moss for Public Engagement Materials  
[Staff Report and Reso for Public Outreach Materials.pdf](#)
- 7. New Business
  - 7.a. Accept Annual Fire Inspections Report for 2018  
[Fire Inspections Report 2018 Staff Report.pdf](#)  
[SB 1205 Reso acknowledging receipt of annual inspections report 2018.pdf](#)
  - 7.b. Adopt Resolution of Findings of Need for Modifications of the 2019 California Fire Code due to Local Conditions  
[Staff Report and Reso re Findings of Need for Changes or Modifications in the 2019 California Fire Code Due to Local Conditi.pdf](#)  
[Findings of Need for Changes or Modifications to the 2019 California Fire Code Due to Local Conditions v2.pdf](#)
  - 7.c. Waive Second Reading and Adopt Ordinance Establishing Administrative Penalties for Violations of the Fire Code  
[Staff Report Introduce Ordinance Establishing Administrative Penalites for Violations of Fire Code.pdf](#)  
[Final Ordinance for Fire Code Citations.pdf](#)  
[Summary of Ordinance Adopting Administrative Fees.pdf](#)
  - 7.d. Authorization to Execute a Memorandum of Understanding with GBN Partners, LLC Regarding Fire Protection Services for Vineyards at Deer Creek Project  
[SR re Vineyard at Deer Creek MOU and Measure L Findings.pdf](#)  
[Resolution Authorizing MOU with GBN.pdf](#)  
[Blackhawk Nunn Fire MOU.pdf](#)
  - 7.e. Adoption of Resolution Making Findings Relating to the Impacts of City of Brentwood Measure L and of the Memorandum of Understanding Between the District and GBN Partners, LLC on Fire Protection and Emergency Response Services  
  
[Resolution re Measure L Fire Impact Findings.pdf](#)
  - 7.f. Hold a Public Hearing and Adopt Fiscal Year 2019-20 Final Operating, Prevention, Development Fee and Other Fund Budgets
    1. Open Public Hearing
    2. Present Staff Report
    3. Hear Public Comment

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4. Close Public Hearing
5. Board Discussion

[Staff Report and Resos FY 19-20 Final Budgets.pdf](#)  
[FY 19-20 Final Operating Budget.pdf](#)  
[FY 19-20 Final Prevention Budget.pdf](#)

8. Report of the Fire Chief / Informational Staff Reports
  - 8.a. Grants Update  
[Grants Report August 2019.pdf](#)
  - 8.b. Legislative Update  
[Legislative Report August 2019.pdf](#)
  - 8.c. Strategic Plan Update
  - 8.d. Station 55 Update
  - 8.e. Type 1 Apparatus Update
  - 8.f. Prevention Update  
[Prevention Report August 2019.pdf](#)
  - 8.g. Operational Update  
[Operational Report August 2019.pdf](#)
  - 8.h. Public Outreach and Educational Activities Update  
[Public Relations Report August 2019.pdf](#)
9. Board Reports and Requests
10. Date and Place of Next Meeting:  
Wednesday, October 9, 2019  
6:30 p.m.  
Brentwood City Hall  
Council Chambers  
150 City Park Way
11. Adjourn

**POSTING STATEMENT**

A copy of this agenda was posted **at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.

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