

FIRST ADDENDUM TO REQUEST FOR QUALIFICATIONS FOR DEVELOPMENT IMPACT FEE STUDY, COMMUNITY FACILITIES DISTRICT FORMATION STUDY, AND USER FEE STUDY

Proposers must review the following addendum and submit the attached Acknowledgment of Addenda form with their proposals.

Q1: Has the District ever completed a Development Impact Fee Study? If so, when (what year)? Was it completed internally by District staff or if by consultant, which consulting firm?

A1: The District has not independently completed a Development Impact Fee Study. The current impact fees imposed in the District's service area are based on a series of studies conducted by the Cities of Oakley and Brentwood, and Contra Costa County, and their consultants, between 1986 and 2004. The District expects that the consultant's study will be independent of previously conducted studies.

Q2: Has the District ever completed a User Fee Study? If so, when (what year)? Was it completed internally by District staff or if by consultant, which consulting firm?

A2: The District has never completed an independent User Fee Study. The District's current fees are based on an internal study performed by the Contra Costa County Fire Protection District in 2010. The District and its contractors for its two fees for service have also conducted studies specific to those uses. The District expects that the consultant's study will be independent of previously conducted studies.

Q3: Regarding section III.h. Review and Selection Process, each selection criteria is weighted by points. Does the weighting scale imply that 30% of the evaluation criteria will be based on proposed project cost vs other criteria listed?

A3: Yes, the 30% of the evaluation criteria is based on the proposed project cost and the remaining 70% of the selection criteria is based on the proposers' qualifications and scope of service.

Q4: The RFP states that the scope of work for the development impact fee study includes assessing and recommending a program of impact fees for fire prevention and emergency support services to be enacted by agencies in ECCFPD's service area. Impact fees can only be used for capital assets, such as fire stations, apparatus and vehicles. Are there capital assets related to fire prevention and emergency support services that the impact fees are intended to pay for?

A4: The District provides fire protection and emergency support services. The District desires the impact fee study to assess and recommend a program of impact fees to fund the capital assets and equipment necessary to support those services. The District will provide the consultant with its strategic plan, data on projected population growth in its service area during the study period, and projections of the capital assets and equipment needed to support the projected growth.

To the extent other sources of revenue are available for recovery of operations costs, e.g., the District's emergency first responder fee, those mechanisms should be studied separately from impact fees.

Date: February 8, 2019

ACKNOWLEDGMENT OF ADDENDA

The undersigned Proposer acknowledges receipt of the following addenda, if issued, to the RFP Documents.

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Addendum No. _____, dated _____

Date: _____

Firm: _____

Signature: _____

Print Name: _____

Title: _____