



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### Meeting Minutes Board of Directors Regular Meeting Teleconference Conducted via GoToMeeting September 9, 2020

1. Call to Order: (6:30 pm)
2. Pledge of Allegiance: (6:31 pm)
3. Roll Call: (6:33 pm)

Directors Present: Langro, Nash, Oftedal, Smith, Young

4. Public Comment: (6:33 pm)

No Public Comments were submitted in advance or made during the meeting.

5. Consent Calendar: (6:34 pm)
  - 5.a. Approve August 12, 2020 Regular Board Meeting Minutes
  - 5.b. Approve August 12, 2020 Special Board Meeting Minutes
  - 5.c. Approve September 3, 2020 Town Hall Board Meeting Minutes
  - 5.d. Receive and File Report on Reimbursements Over \$100 for Fiscal Year 2019-20
  - 5.e. Purchase Ten (10) Motorola APX 8000 Portable Radios
  - 5.f. Approve Response to Civil Grand Jury Report on Wildfire Preparedness in Contra Costa County

- 5.h. Authorize the Fire Chief to Execute an Administration Agreement for Fire Facility Impact Fees with Contra Costa County
- 5.i. Receive Annual Fire Inspections Report
- 5.j Review and Accept Updated Fire Prevention Fee Study; Introduce, Waive the First Reading and Set a Public Hearing to Consider an Ordinance Amending the Schedule of Fees for the Recovery of Costs for Fire Prevention Services

Motion by: Director Young to approve items 5a, 5b, 5c, 5d, 5e, 5f, 5h, 5i and 5j  
Second by: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0,  
Absent: 0, Abstain: 0

- 5.g. Authorization to Share Costs with Contra Costa County Fire District to Conduct a Study on the Feasibility of Consolidation

Motion by: Director Young to approve item 5g with an amendment to the Resolution establish a budget limit of \$10,000.00.

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young) Noes: 0,  
Absent: 0, Abstain: 0

6. Report of the Finance Committee: (7:04 pm)

- 6.a. Report of the Fiscal Year 2020-21 Finance Committee Goals  
Two Public Comments were made by Ben Kellogg and Angela Lowrey.

## 7. New Business

- 7.a. Hold a Public Hearing and Adopt Fiscal Year 2020-21 Final Operating, Prevention, Development Fee and Other Fund Budgets: (7:11 pm)

No Public Comments were submitted before or during the public hearing.

Motion by: Director Smith to Adopt Fiscal Year 2020-21 Final Operating, Prevention, Development Fee and Other Fund Budgets

Second by: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 7.b. Approve Resolution Declaring Nuisances Arising from Weeds and Adopting Updated 2020 Weed Abatement List: (7:18 pm)

No Public Comments were submitted.

Motion by: Director Young to Approve Resolution Declaring Nuisances Arising from Weeds and Adopting Updated 2020 Weed Abatement List (7:18 pm)

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 7.c. Hold Public Hearing On and Adopt Resolution Ordering Weed Abatement for Properties with Persistent Weeds and Hazards: (7:23 pm)

No Public Comments were submitted before or during the public hearing.

Motion by: Director Nash to Adopt Resolution Ordering Weed Abatement for Properties with Persistent Weeds and Hazards

Second by: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 7.d. Hold Public Hearing On and Adopt Resolution Confirming Itemized Cost Report for Weed Abatement for Property on Weed Abatement Cost Recovery List: (7:27 pm)

No Public Comments were submitted before or during the public hearing.

Motion by: Director Smith to Adopt Resolution Confirming Itemized Cost Report for Weed Abatement for Property on Weed Abatement Cost Recovery List

Second by: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

8. Report of the Fire Chief / Informational Staff Reports

- 8.a. Legislative Update: (7:34 pm)

Two Public Comments were made by Ben Kellogg and Angela Lowrey.

- 8.b. Update on Training Facility Feasibility Study Verbal Report: (7:49 pm)

- 8.c. Emergency Declaration Verbal Report: (7:52pm)

- 8.d. Grants Update: (7:58 pm)

- 8.e. Prevention Update: (8:03 pm)

- 8.f. Operational Update: (8:07 pm)

- 8.h. Community Engagement Update: (8:19 pm)

One Public Comment was made by Angela Lowrey.

- 8.g. Public Outreach Update: (8:28 pm)

- 8.i. Strategic Plan Update - Quarter 1: (8:31 pm) – This item was postponed until the next Regular Meeting

9. Board Reports and Requests: (8:32 pm)

***Congratulations to President Oftedal for being awarded EMS Advocate of the Year from the National Association of Emergency Medical Technicians (NAEMT)***

***President Oftedal*** – Attended Bethel Island Virtual Town Hall, ECCFPD Ad Hoc Committee Meeting and Ad Hoc Committee Meeting with City of Brentwood Ad Hoc Committee, ECCFPD Facebook Live events, American Red Cross Leadership Council event, Measure X Campaign Kickoff Event, East County Disaster Coalition Quarterly Meeting, webinar on Using CARE Act Resources to support Community Recovery, CCCERA Board meeting; visited the SCU command center; facilitated Marsh Creek/Morgan Territory Virtual Town Hall

***Director Langro*** – Visited SCU command center that was hosted by Cal Fire. Attended the Bethel Island Virtual Town Hall, all ECCFPD Facebook Live events, Contra Costa County Board of Supervisors Meeting for discussion on Measure X, CCCERA Board Meeting

**Director Nash** – Visited SCU command center that was hosted by Cal Fire. Attended Brentwood City Council Meeting, Discovery Bay Virtual Town Hall, ECCFPD Ad Hoc Committee Meeting and Ad Hoc Committee Meeting with City of Brentwood Ad Hoc Committee.

**Vice President Smith** – Attended Bethel Island MAC Meetings, Brentwood City Council Meetings, Knightsen TAC Meeting, Byron MAC Meeting, Marsh Creek/Morgan Territory Virtual Town Hall, CCCERA Board Meeting, Contra Costa County Treasury Oversight Committee Meeting.

**Director Young** – Attended CCCERA Board Meeting and all Virtual Town Halls; spend time with Staff on the final Budget review.

10. Date and Place of Next Meeting: (8:46 pm)  
October 14, 2020 at 6:30 p.m. at Brentwood City Hall or via online teleconference
11. Adjourn: (8:47 pm)