



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### MEETING MINUTES

#### Board of Directors Regular Meeting Teleconference Conducted via GoToMeeting WEDNESDAY, October 14, 2020

1. Call to Order: (4:31 p.m.)
2. Pledge of Allegiance: (4:32 p.m.)
3. Roll Call: (4:34 p.m.)  
  
Directors Present: Langro, Nash, Oftedal, Smith, Young
4. Closed Session: (4:37 p.m.)
  - 4.a. Conference With Legal Counsel – Anticipated Litigation Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):  
1 potential case against the City of Oakley.
  - 4.b. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representatives: Jerri Kay-Phillips and Regina Rubier  
Employee  
Organization: American Federation of State, County and Municipal Employees  
Local 2700
5. Public Comment: (6:35 p.m.)  
  
No Public Comments were submitted before or during the meeting.

Special Video Presentation recognizing Chief Helmick for 20 Years of Service.

6. Report Out from Item 4 and October 7, 2020 Special Meeting Closed Sessions: (6:46 p.m.)
  - 6.a. Report our from October 7, 2020: Reported that the Board authorized issuance of a Demand Letter to the City of Oakley, a copy of which was provided to the Board in the materials for agenda Item 7, below.
  - 6.b. Report out from Item 4, above: No reportable actions were taken
7. Report out of the Ad Hoc Committee to Work with the Cities of Brentwood and Oakley on Options for Funding the District: (6:48 p.m.)
  - 7.a. President Oftedal reported out regarding the Ad Hoc Committee work. The Ad Hoc Committee is working with the City of Brentwood on options for funding. The Committee is working with the City of Oakley on CFD's, Impact Fees and other issues.
8. Consent Calendar
  - 8.a. Approve September 9, 2020 Regular Board Meeting Minutes
  - 8.b. Approve September 14, 2020 Special Board Meeting Minutes
  - 8.c. Approve September 28, 2020 Special Board Meeting Minutes
  - 8.d. Approve October 7, 2020 Regular Board Meeting Minutes
  - 8.e. Authorize Emergency Paid Leave for all Existing and New Benefitted Employees Due to COVID-19 and Authorize Restoration of Sick Leave Used During the Period March 10, 2020 through October 15, 2020  
  
 Motion by: Director Young to approve Items 8a, 8b, 8c, 8d, 8e  
 Second by: Director Nash  
 Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)  
 Noes: 0, Absent: 0, Abstain: 0
9. New Business
  - 9.a. Adopt Resolution Declaring an Emergency and Amending Board Policy 216 to Address Declarations of Emergencies: (7:07 p.m.)  
  
 No Public Comments were submitted before or during the meeting.  
  
 Motion by: Director Nash to adopt resolution declaring an emergency and amending Board Policy 216 to address declarations of emergencies  
 Second by: Director Smith  
 Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)  
 Noes: 0, Absent: 0, Abstain: 0
  - 9.b. Hold Public Hearing On and adopt Resolution Ordering Weed Abatement for Properties with Persistent Weeds and Hazards: (7:19 p.m.)

No Public Comments were submitted before or during the hearing.

Motion by: Director Young to adopt resolution ordering weed abatement for properties with persistent weeds and hazards.

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 9.c. Approval of Resolution Declaring Nuisances Arising from Weeds and Adopting List of New Properties Requiring Weed Abatement: (7:25 p.m.)

No Public Comments were submitted before or during the meeting.

Motion by: Director Young to approve resolution declaring nuisances arising from weeds and adopting a list of new properties requiring weed abatement.

Second by: Director Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

- 9.d. Hold Public Hearing to consider an Ordinance Amended the Schedule of Fees for the Recovery of Costs for Fire Prevention Services: (7:28 p.m.)

No Public Comments were submitted before or during the hearing.

Motion by: Director Nash amending the schedule of fees for the recovery of costs for fire prevention services.

Second by: Director Langro

Roll Call Vote: Ayes: 5 (Lango, Nash, Oftedal, Smith, Young)

Noes: 0, Absent: 0, Abstain: 0

10. Report of the Fire Chief / Information Staff Reports

10.a. Legislative Update: (7:36 p.m.)

10.b. Grants Update (7:47 p.m.)

10.c. Prevention Update (7:50 p.m.)

10.d. Operational Update (7:55 p.m.)

10.e. Public Outreach Update (8:02 p.m.)

10.f. Strategic Plan Update – Quarter 1 (8:04 p.m.)

10.g. Verbal Update on Feasibility of the Joint Training Facility with Ironhouse Sanitation District (8:30 p.m.)

11. Board Reports and Requests: (8:43 p.m.)

*Reports:*

**President Oftedal** – Attended 2020 Preparedness Month Lunch & Learn; multiple ECCFPD Ad Hoc Meetings, including one with representatives of City of Oakley; National EMS Awards Presentation and Legislative Award Acceptance; ECCFPD Facebook Live event; Knightsen/Byron Town Hall Meeting; meeting with Bethel Island Representative Mark Whitlock; Rep. Jerry McNerney's Voting & Census Virtual Town Hall with Secretary Padilla and Mayor Tubbs; Bi-Monthly meeting of the Contra Costa Special Districts Association; NAEMT Advocacy Open Committee Meeting; American Red Cross-CCC Leadership Council Meeting. Participated in webcast on Improving Firefighter Training to Obtain ISO Class 1 Rating, and provided assistance with Firefighter Grant Program (AGF).

**Director Nash** – Attended multiple Ad Hoc committee meetings as well as local, County and statewide forums.

**Director Young** – Reviewed Community Facilities District financial model, prepared for the Finance Committee Meeting, reviewed the draft Audit of FY2018-19. Re-election Activity.

**Vice President Smith** – Attended Brentwood City Council Meetings; Brentwood Mayor Candidate Forum; Knightsen TAC Meeting; Byron MAC Meeting; Byron/Knightsen Virtual Town Hall; CCSDA Meeting; Countywide RDA Oversight Board Meeting; briefings with city election candidates Fuller Meyer, Maloney, Schuck, Mendoza, Lowrey, Viderales, Golden, Moats and Williams; Oakley City Council Meeting; Oakley Council Candidate Forum.

*Requests:*

**Director Young** – Requested that staff research and prepare a draft policy for Board consideration to implement Impact Zones to geographically connect expenditures with imposition of Impact Fees within the District.

**Vice President Smith** – Requested that staff research and prepare a draft policy for Board consideration, under which the District would oppose any new development that does not meet the District's standards for Impact Fees and mandatory Community Facilities District parcel taxes in amounts that the District feels are necessary to meet its capital and operating needs.

12. Date and Place of Next Meeting: (8:56 p.m.)  
November 9, 2020 @ 6:30 p.m. via teleconference
13. Adjourn: (8:56 p.m.)