



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes

Board of Directors Regular Meeting

Monday January 5, 2015 – 6:30 P.M.

Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Greg Cooper	Joel Bryant-President	Randy Pope
Robert Kenny	Ronald Johansen-Vice President	Stephen Smith
Jonathan Michaelson	Cheryl Morgan	Joe Young

CALL TO ORDER: (6:30 P.M.)

PLEDGE OF ALLEGIANCE: (6:30 P.M.)

ROLL CALL: (6:30 P.M.)

Directors Present: Bryant, Cooper, Johansen, Michaelson, Morgan, Pope, Smith, Young

Directors Absent: Kenny

ORGANIZATION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS: (6:31 P.M.)

A.1 Administration of Oath of Office for Directors Bryant and Young, who have been reappointed to the Board of Directors by the Brentwood City Council

Chief Henderson administered the Oath of Office to Director Bryant and Director Young.

PUBLIC COMMENTS: (6:33 P.M.)

There were two (2) Public Speakers – Gil Guerrero, Mark Whitlock

CONSENT CALENDAR: (6:37 P.M.)

C.1 Approve Minutes from December 1, 2014 Regular Board of Directors Meeting

Motion by: Director Young to approve Consent Calendar Item C.1

Second by: Director Smith

Vote: Motion carried: 8:0:0

Ayes: Bryant, Cooper, Johansen, Michaelson, Morgan, Pope, Smith, Young

Noes:

Abstained:

Absent: Kenny

DISCUSSION ITEMS

(6:37 P.M.)

D.1 Selection of District Board Officers: President, Vice President for the 2015 Calendar Year

Motion by: Director Smith to select District Board Officers: President Joel Bryant and Vice President Ronald Johansen for the 2015 Calendar Year

Second by: Director Young

Vote: Motion carried: 8:0:0

Ayes: Bryant, Cooper, Johansen, Michaelson, Morgan, Pope, Smith, Young

Noes:

Abstained:

Absent: Kenny

(6:40 P.M.)

D.2 Receive Operational Update for December 2014

Chief Henderson gave an Operational Update for December 2014

There was one (1) Public Speaker – Vince Wells

INFORMATIONAL STAFF REPORTS: (6:58 P.M.)

1. Receive Update on Potential Fire Suppression Benefit Assessment and Related Timeline

Chief Henderson provided an informational update related to a work being done by the District's consultant NBS to prepare for distribution of an updated draft engineer's report for consideration by the board. The anticipated timeline was outlined as follows:

01/15/2015 – The Finance Community to receive draft Engineers Report

01/23/2015 – Submittal of final comments to NBS

02/02/2015 – Presentation of the Engineers Report to the Board of Directors

03/13/2015 – If pursued, mailing of benefit assessment ballots to be mailed out

04/27/2015 – If pursued, public hearing and opening and tabulation of ballots

2. Receive Update on Outreach Plan for Potential Benefit Assessment

Chief Henderson provided an informational update related to a work being done by the District's consultant TBWB on an updated outreach plan focused on public education surrounding a potential fire suppression assessment proceeding to include:

- Updated talking points
- Update FAQ's
- Updated fact sheets
- Social media messages
- A draft mail for consideration at the January 26 Outreach and Education Committee meeting, with mail-out planned for after the February 2nd Board meeting

3. Receive Update on Temporary Closure and Re-opening of Knightsen Fire Station

Chief Henderson provided an update on repairs conducted at the Knightsen station during a temporary closure beginning October 24, 2014, including the following information:

- Effective January 1, 2015, Station 94 reopened.
 - All repairs were conducted on schedule.
 - Issues related to the water system, septic system and mold in the station have all been addressed and relevant tests for bacteria and mold have been re-run and come back clean.
 - There was great staff cooperation during the closure at all levels.
 - Staff is developing a new plan for regular, ongoing inspection of the facilities to guard against future similar problems going unnoticed.
4. Receive Update on Transfer of Administrative Services from Contra Costa County to City of Brentwood

Chief Henderson provided an informational update related to the transfer of administrative services for the District, including the following:

- The last County Accounts Payable transmittal was done on 12/24/2014
- The last County Payroll (for December time) will be run on 01/10/2015
- Accounts Payable transmittals through the City of Brentwood started today
- The first Payroll through the City of Brentwood is scheduled for 01/13/2015
- All Benefits moved out of Contra Costa County as of 12/31/2014
- Staff and Legal Counsel are still working on finalizing the CalPERS Health contract for consideration by the Board at its next meeting.

DIRECTORS' COMMENTS: (7:15 P.M.)

President Bryant thanks ECCFPD for participation in the holiday parades and the outstanding job our firefighters did throughout the busy holiday season.

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS: (7:16 P.M.)

ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS: (7:16 P.M.)

1. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6:
Agency designated representatives: Fire Chief and Glenn Berkheimer
Employee Organizations: International Association of Fire Fighters, Local 1230, AFSCME Local 2700, and East Contra Costa Battalion Chiefs Association
2. Conference With Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9: East Contra Costa County Firefighters Association v. East Contra Costa Fire Protection District. Unfair Practice Charge No. SF-CE-1020-M

REPORT ON THE CLOSED SESSIONS: (8:32 P.M.)

No reportable action for item number 1

No reportable action for item number 2

**ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: February 2, 2015:
(8:33 P.M.)**

**Motion by: Director Michaelson to adjourn to the next Regular Board Meeting
scheduled on February 2, 2015**

Second by: Director Young

Ayes: Bryant, Cooper, Johansen, Michaelson, Morgan, Pope, Smith, Young

Noes:

Abstained:

Absent: Kenny