



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### Meeting Minutes

**Wednesday, September 11, 2019**

1. Call to Order: (6:30 pm)

2. Moment of Silence / Pledge of Allegiance: (6:30 pm)

Jessica & Michael Derksen led the pledge of Allegiance

3. Roll Call: (6:38 pm)

Directors Present: Nash, Oftedal, Smith, Young  
Directors Absent:

4. Presentations: (6:39 pm)

31 Year Service Award was present to Battalion Chief Jeff Burris.

5. Public Comment: (6:43 pm)

There were one (1) Public Speaker – Jessica LaChance-Mullen

6. Consent Calendar: (6:51 pm)

- 6.a. Approve Regular Board Meeting Minutes from August 14, 2019
- 6.b. Approve Special Board Meeting Minutes from August 19, 2019
- 6.c. Approve Fiscal Year 2019-20 Appropriations Limit
- 6.d. Authorize Amendment of Contract with Robert Half/Accountemps to Provide Staff Support Services
- 6.e. Receive and File Report on Reimbursements Over \$100 for Fiscal Year 2018-19
- 6.f. Authorize Amendment of Contract with Clifford Moss for Public Engagement Materials

**Motion by: Director Young to approve Consent Calendar Items: 6a – 6f.**  
**Second by: Director Nash**  
**Vote Carried: 5:0:0**  
**Ayes: Langro, Nash, Oftedal, Smith, Young**  
**Noes:**  
**Abstained:**  
**Absent:**

7. New Business

- 7.a. Accept Annual Fire Inspections Report for 2018: (7:51 pm)

**Motion by: Director Smith to accept Annual Fire Inspections Report for 2018**  
**Second by: Director Nash**  
**Vote Carried 4:0:1**  
**Ayes: Langro, Nash, Oftedal, Smith**  
**Noes:**  
**Abstained:**  
**Absent: Young**

- 7.b. Adopt Resolution of Findings of Need for Modifications of the 2019 California Fire Code due to Local Conditions: (7:55 pm)

**Motion by: Director Langro to Adopt Resolution of Findings of Need for Modifications of the 2019 California Fire Code due to Local Conditions**  
**Second by: Director Smith**  
**Vote Carried 4:0:1**  
**Ayes: Langro, Nash, Oftedal, Smith**  
**Noes:**  
**Abstained:**  
**Absent: Young**

- 7.c. Waive Second Reading and Adopt Ordinance Establishing Administrative Penalties for Violations of the Fire Code

**This item was pulled, item will be discussed in a future Board of Director Meeting.**

- 7.d. Authorization to Execute a Memorandum of Understanding with GBN Partners, LLC Regarding Fire Protection Services for Vineyards at Deer Creek Project: (6:52 pm)
- 7.e. Adoption of Resolution Making Findings Relating to the Impacts of City of Brentwood Measure L and of the Memorandum of Understanding Between the District and GBN Partners, LLC on Fire Protection and Emergency Response Services: (6:52 pm)

The Board of Directors agree to selection option # 1, both 7d & 7e was a Single Action Item.

There were eight (8) Public Speakers, David Salmon, Jouita Mendoza, Kathy Griffin, Virginia Davi, Jonathan Simpson, Jim Angelo, Valentyna, Hannah Pollmeyer

**Motion by: Director Young to (7d.) Authorization to Execute a Memorandum of Understanding with GBN Partners, LLC Regarding Fire Protection Services for Vineyards at Deer Creek Project and (7e.) Adoption of Resolution Making Findings Relating to the Impacts of City of Brentwood Measure L and of the Memorandum of Understanding Between the District and GBN Partners, LLC on Fire Protection and Emergency Response Services**

**Second by: Director Smith**

**Vote Carried:5:0:0**

**Ayes: Langro, Nash, Oftedal, Smith, Young**

**Noes:**

**Abstained:**

**Absent:**

**\*\*Director Young left there meeting at 7:50 pm**

- 7.f. Hold a Public Hearing and Adopt Fiscal Year 2019-20 Final Operating, Prevention, Development Fee and Other Fund Budgets: (7:58 pm)

**Motion by: Director Smith to Hold a Public Hearing and Adopt Fiscal Year 2019-20 Final Operating, Prevention, Development Fee and Other Fund Budgets.**

**Second by: Director Langro**

**Vote Carried 4:0:1**

**Ayes: Langro, Nash, Oftedal, Smith**

**Noes:**

**Abstained:**

**Absent: Young**

8. Report of the Fire Chief / Informational Staff Reports: (8:00 pm)

8.a. Grants Update

8.b. Legislative Update

8.c. Strategic Plan Update

8.d. Station 55 Update

8.e. Type 1 Apparatus Update

8.f. Prevention Update

8.g. Operational Update

8.h. Public Outreach and Educational Activities Update

9. Board Reports and Requests: (8:26 pm)

**Vice President Smith** reported on attending several meeting including: ST59 Open House, Bethel Island Mac Meeting, Finance Meeting, Brentwood City Council Meeting.

10. Date and Place of Next Meeting: (8:28 pm)

**Wednesday, October 9, 2019**

11. Adjourn: (8:30)