



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal
President

Stephen Smith
Vice President

Joe Young

MINUTES

Board of Directors Regular Meeting Brentwood City Council Chambers, 150 City Park Way, Brentwood

Wednesday, November 13, 2019

6:30 PM

1. Call to Order (6:30 p.m.)
2. Pledge of Allegiance – Led by Chief Helmick (6:31 p.m.)
3. Roll Call – All five Board Members Present (6:32 p.m.)
4. Presentations – None (6:32 p.m.)
5. Public Comment – None (6:32 p.m.)
6. Consent Calendar - (6:33 p.m.)
 - 6.a. Approve October 9, 2019 Board Meeting Minutes
 - 6.b. Approve Policies 285 - Grants Policy and 320 - Outside Employment Policy
 - 6.c. Receive Update on Health and Welfare Benefits and Rates, Authorize Contracts for Dental Insurance through Special District Risk Management Authority

There was no public comment.

Motion to approve Items 6 a through c (including a REVISED Grants Policy attached to Item 6b): Director Young

Second: Director Nash
Motion Passed by Roll Call Vote: 5:0:0

7. New Business

- 7.a. Introduce and Waive First Reading of Ordinance Adopting Modified 2019 California Fire Code and Schedule Public Hearing – Presented by Fire Marshal Aubert (6:35 p.m.)

There was no public comment.

Motion to Introduce and Waive the First Reading of the Ordinance and to Set the Public Hearing on December 11, 2019: Director Young
Second: Director Smith
Motion Passed by Roll Call Vote: 5:0:0

- 7.b. Hold Public Hearing On and Adopt Resolution Confirming Itemized Reports for Weed Abatement Costs for Parcels and Authorizing Fire Chief or Designee to Impose Special Assessments as Liens on Parcels – Presented by Fire Marshal Aubert (6:37 p.m.)

- (1) Present Oftedal opened the Public Hearing
- (2) Staff Report was presented by Fire Marshal Steve Aubert
- (3) Board questions of Staff from Vice-President Smith and Director Young
- (4) President Oftedal opened public comments. There was no public comment.
- (5) President Oftedal closed public comment
- (6) Board Discussion

Motion to Adopt the Resolution: Director Young
Second: Director Nash
Motion Passed by Roll Call Vote: 5:0:0

8. Report of the Fire Chief / Informational Staff Reports

- 8.a. Grants Update – Presented by Fire Marshal Aubert (6:42 p.m.)
- 8.b. Legislative Update – Presented by Chief Helmick (6:44 p.m.)
- 8.c. Station 55 Update – Presented by Business Services Manager Regina Rubier (6:52 p.m.)
- 8.d. Type 1 Apparatus Update – Presented by Chief Helmick (6:53 p.m.)

- 8.e. Prevention Update – Presented by Fire Marshal Aubert (6:54 p.m.)
 - 8.f. Operational Update – Presented by Fire Marshal Aubert (6:56 p.m.)
 - 8.g. Public Outreach and Educational Activities Update – Presented by Fire Marshal Aubert (7:09 p.m.)
9. Board Reports and Requests (7:11 p.m.)
- ❖ Director Young – Working with staff on review of financial reports.
 - ❖ Director Smith – Attended the Brentwood City Council and Bethel Island MAC Meetings and the Roundtable on Impact Fee legislation hosted by Assembly Member Grayson.
 - ❖ President Oftedal – Attended “Coffee with the Chief.” Working to set up a quarterly meeting with the Assembly Member Frazier’s office.
10. Date and Place of Next Meeting: (7:12 p.m.)
- Wednesday, December 11, 2019
6:30 p.m.
Brentwood City Hall
Council Chambers
150 City Park Way
11. Adjourn (7:12 p.m.)