



# EAST CONTRA COSTA FIRE PROTECTION DISTRICT

## Meeting Minutes Board of Directors Regular Meeting Monday January 9, 2017 6:30 P.M.

***New Meeting Location: Brentwood City Council Chambers,  
150 City Park Way, Brentwood***

<b>BOARD OF DIRECTORS</b>		
Steve Barr	Joel Bryant-President	Randy Pope
Robert Kenny	Meghan Bell-Vice President	Erick Stonebarger
Cheryl Morgan	Brian Oftedal	Joe Young

**6:30PM – Call to Order:** (6:30P.M.)

**PLEDGE OF ALLEGIANCE:** (6:30P.M.)

**ROLL CALL:** (6:30P.M.)

Directors Present: Barr, Bell, Bryant, Kenny, Oftedal, Morgan, Pope, Stonebarger, Young

Directors Absent:

**PRESENTATION:** (6:31P.M.)

Service Awards were presented to Captain Carter, Engineer Smith & Firefighter Brashier for 20 years of Service.

Chief Henderson announced that he will retiring March 30, 2017.

**ORGANIZATION OF THE EAST CONTRA COSTA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS:** (6:35P.M.)

Administration of Oath of Office for Directors Bryant and Young, who have been re-appointed to the Board of Directors by the Brentwood City Council

**PUBLIC COMMENTS:** (6:39P.M.)

There were five (5) Public Speakers – Richard Kent, Ron Johansen, Hal Bray, Mark Whitock, Steven Smith

**CONSENT CALENDAR: (7:00P.M.)**

**C.1 Approve Minutes from November 7, 2016 Regular Board of Directors Meeting**

Corrections were requested and a motion was made to approve the amended minutes.

**Motion by: Director Barr to approve consent item C.1**

**Second by: Director Bell**

**Vote: Motion carried: 9:0:0**

**Ayes: Barr, Bell, Bryant, Kenny, Morgan, Oftedal, Pope, Stonebarger, Young**

**Noes:**

**Abstained:**

**Absent:**

**DISCUSSION ITEMS**

**D.1 Selection of District Board Officers: President, Vice President for the 2017 Calendar Year: (7:03P.M.)**

There were no (0) Public Speakers

Director Barr nominated Director Bryant to serve as Board President and Director Bell to serve as Board Vice President. There were no further nominations.

**Motion by: Director Barr to adopt a resolution re-electing Director Bryant as President and Director Bell as Vice President for the 2017 Calendar Year**

**Second by: Director Stonebarger**

**Vote: Motion carried: 9:0:0**

**Ayes: Barr, Bell, Bryant, Kenny, Morgan, Oftedal, Pope, Stonebarger, Young**

**Noes:**

**Abstained:**

**Absent:**

**D.2 Discuss Membership of Standing Committees: (7:07P.M.)**

There were no (0) Public Speakers

Board President Bryant appointed Director Oftedal to the Finance Committee. There were no changes to the Outreach-Public Education Committee.

**D.3 Discussion of Options for Timing of First Board of Directors Election and for Reducing Size Of the Board: (7:12P.M.)**

There were two (2) Public Speakers – Mark Whitlock, Ron Johansen

**Motion by: Director Young to direct the staff to take steps to facilitate future Board action to consolidate the first election of directors with the statewide general election in November 2018, and to present options at a later date on the timing and form of election for a ballot measure to reduce the size of the Board**

**Second by: Director Pope**

**Vote: Motion carried: 9:0:0**

**Ayes: Barr, Bell, Bryant, Kenny, Morgan, Oftedal, Pope, Stonebarger, Young**

**Noes:**

**Abstained:**

**Absent:**

**D.4 Discuss Election Results of Brentwood and Oakley Utility User Tax Measures: (7:51P.M.)**

There were three (3) Public Speakers – Mark Whitlock, Ron Johansen, Hal Bray

**D.5 Receive Update on Academy Class 16-02: (8:06 P.M.)**

There were no (0) Public Speakers

**D.6 Receive Update on New District Web Site: (8:09 P.M.)**

This item was postponed and will be brought back to the Board at a future date.

**D.7 Receive Update on Relocation of District Office and Battalion Quarters: (8:12 P.M.)**

There were no (0) Public Speakers

**D.8 Receive Update on November and December's Public Education Events: (8:15 P.M.)**

There were no (0) Public Speakers

**D.9 Receive Operational Update for December 2016: (8:23 P.M.)**

There were no (0) Public Speakers

**INFORMATIONAL STAFF REPORTS: (8:29 P.M.)**

None

**DIRECTORS' COMMENTS: (8:29 P.M.)**

Director Barr – Director Barr stated that although he is disappointed that the Chief is retiring, he also understands that everyone comes to a point in their career when they decide to make that decision. He stated that his disappointment is based on losing Chief Henderson as the Chief and he thanked Chief Henderson for his years of service not only to this community as Chief, but also for his prior firefighting and law enforcement service.

**INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS: (8:30 P.M.)**

Director Pope requested a future agenda item for the Board to consider changing the Board of Directors Meetings from the 1<sup>st</sup> Monday of the each month to another day.

Director Stonebarger requested a future agenda item to get a report and explore the District's options for limiting development within the district.

**RECESS TO CLOSED SESSION ON THE FOLLOWING MATTERS: (8:36 P.M.)**

1. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 150 City Park Way, Brentwood  
Agency Negotiators: Fire Chief Hugh Henderson, Legal Counsel Shayna van Hoften  
Negotiating party: City of Brentwood  
Under negotiation: Price and terms of lease

**REPORT ON THE CLOSED SESSIONS: (8:46 P.M.)**

Legal Counsel reported that the Brentwood City Council was scheduled to authorize a lease with the District for the District to have its administrative offices in City Hall at 150 City Park Way and that the Board of Directors acted in closed session to authorize the Fire Chief to execute the lease to occupy 600 square feet of office space, and have access to four (4) parking spaces, for a lease rate of a \$1.50 a square foot for the first year with a CPI index, permitted for future years.

**ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: February 6, 2017:  
(9:00 P.M.)**