



Pre-inspection –No 850

Inspection – With 850

**LICENSED CARE FACILITY  
FIRE SAFETY INSPECTION APPLICATION**

APPLICANT: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

**LOCATION OF FACILITY**

BUSINESS NAME:	BUSINESS (site) PHONE:
STREET ADDRESS:	CITY: ZIP:

**APPLICATION ASSIGNED TO:  
INSPECTOR** \_\_\_\_\_

**PHONE: (925)941-3300 x** \_\_\_\_\_

PLEASE IDENTIFY WHAT BEST DESCRIBES YOUR EXISTING OR PROPOSED FACILITY.

- Facility:  New  Existing  Change (*i.e., name and/or ownership*)
- Building:  Residential  Commercial
- Facility Type:  Infant  Child  Adult  Elderly  Lg. Family D/C  
 Group Home  Day-Care Center  Other (*specify*): \_\_\_\_\_
- Capacity: \_\_\_\_\_ (*change of capacity*:  yes  no) Clients' Age Range: \_\_\_\_\_ - \_\_\_\_\_
- Ambulatory: \_\_\_\_\_ Nonambulatory: \_\_\_\_\_
- Hospice/Bedridden: \_\_\_\_\_ (*Hospice waiver*:  yes  no)
- Secured Facility:  yes  no

**All secured areas, including gates and doors, shall be clearly indicated on drawings.**

- Hours of Operation:  24/7  5 days \_\_\_\_\_ to \_\_\_\_\_  Other: \_\_\_\_\_

Additional Information: \_\_\_\_\_

On-site contact person and phone number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



To: Licensed Facility Care Applicant

From: East Contra Costa Fire Protection District

Re: Completing Inspection Request Application

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This application is being sent to you because Community Care Licensing (CCL) has sent our office an 850 form requesting a Fire Safety Inspection for your existing or new care facility, or you have requested a Pre-Inspection. You will be contacted by the Area Inspector listed on the application. He or She will be able to address your specific questions or concerns regarding this process.

You, the applicant is responsible for completing the application and submitting the below listed documents in order for your application to be completed as soon as possible:

1. Site plan and facility sketch.
2. Zoning Paperwork required for **Large Family Daycare ONLY**
  - a. Applications are incomplete and will not be accepted by the Fire District if they do not have their approved zoning paperwork from their respective city/county.

***An application for daycare received without the zoning paperwork, is incomplete and will be sent back to the applicant.***

### **FREQUENTLY ASKED QUESTIONS**

**1. *Are there fees associated with this inspection?***

- Fees, if applicable will be determined by the Area Inspector.
- No, inspection fees are charged to the applicant if the form 850 received is for an RCFE.

**2. *If fees are required do, I have to prepay prior to my inspection?***

- Inspections will not be scheduled unless required fees are **paid in full.**

**3. *How much time do I have to get my facility ready for an inspection?***

- Residential Care Facility for the Elderly (RCFE) and Child Day Care Facilities with a form 850 from CCL:

By law the Fire District has **30 days** to inspect the facility from the date the form 850 was received by our office from Community Care Licensing. **[13235(b)] H&S**

- All Other Fire Safety Inspections:

Have **180 days** to be completed from the time the form 850 was received. **(105.2.3) CFC**

**4. *How many inspections do I get?***

- For a RCFE with a form 850 the applicant gets **only one** inspection. Pass or Fail the first time out, **no exceptions.**
- For all other facilities the applicant receives two inspections:
  - a. An initial inspection
  - b. A final inspection, upon receipt of the form 850 from community care licensing

c. Any additional inspections will result in additional fees.