



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Joe Young  
Chair

Stephen Smith

### AGENDA

#### Finance Committee / Committee of the Whole Default Meeting Location

**Tuesday, February 18, 2020**

**3:00 PM**

1. Call to Order
2. Public Comment
3. New Business
  - 3.a. Approve Minutes from January 22, 2020 Finance Committee Meeting  
[January 21 2020 Finance Committee Meeting Minutes.pdf](#)
  - 3.b. Discussion of Benefit Assessment Study
  - 3.c. Discussion of Impact Fee Study
  - 3.d. Annual update on OPEB and Pension Rate Stabilization Funds
  - 3.e. Funding agreement for Station 50/51 30% design work
  - 3.f. Discussion of Robert Half/Accountemps Contract

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

- 3.g. Discussion of Greg Kennedy Contract
  - 3.h. Discussion of Fire Recovery USA Contract
  - 3.i. Discussion of Replacement Vehicle for Honda Minivan
  - 3.j. Backfill Battalion Chief Position
  - 3.k. Discussion of Compensation Policy
- 4. Request for Future Agenda Items
  - 5. Next Meeting
    - March 16, 2020
    - 3:00 p.m.
    - Vista Conference Room
    - Brentwood City Hall

**POSTING STATEMENT**

A copy of this agenda was posted at the **East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.

## **Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Administration

Item Type: Minutes

**Agenda Section:** New Business

---

**Subject:**

Approve Minutes from January 22, 2020 Finance Committee Meeting

**Suggested Action:**

**Attachments:**

[January 21 2020 Finance Committee Meeting Minutes.pdf](#)



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Joe Young  
Chair

Stephen Smith

### Finance Committee / Committee of the Whole Meeting Minutes

**Tuesday, January 21, 2020**

**3:00 PM**

1. Call to Order – 3:04 p.m. Chair Young and Vice-President Smith in attendance
2. Public Comment – 3:05 p. m. Mark Whitlock asked what was the Status of Type 1 apparatus.
3. New Business
  - 3.a. Approve Minutes from December 16, 2019 Finance Committee Meeting - 3:06 p.m.  
Moved by Vice-President Smith and approved by Chair Young
  - 3.b. Discussion of Impact Fee Study Prepared by NBS – 3:07 p.m.  
Discussion lead by Chief Helmick
  - 3.c. Discussion of Mid-Year Budget Review – 3:12 p.m.  
Discussion lead by Regina Rubier, Business Services Manager  
Committee advised for minor revisions and bring to February Board Meeting
  - 3.d. Purchase Vehicle for Fire Prevention Inspector – 3:35 p.m.  
Discussion lead by Regina Rubier, Business Services Manager  
Committee advised to bring to February Board Meeting on consent calendar

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

3.e. Purchase of Type 5 Apparatus – 3:41 p.m.  
Discussion lead by Regina Rubier, Business Services Manager  
Committee advised to bring to February Board Meeting on consent calendar

3.f. Discussion of 2020 Financial Goals – 3:52 p.m.

4. Future Agenda Items – 4:02 p.m.

**Next Meeting**

February 18, 2020  
3:00 p.m.  
Vista Conference Room  
Brentwood City Hall

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Benefit Assessment Study

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Impact Fee Study

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Annual update on OPEB and Pension Rate Stabilization Funds

**Suggested Action:**

**Attachments:**



**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Funding agreement for Station 50/51 30% design work

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Robert Half/Accountemps Contract

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Greg Kennedy Contract

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Fire Recovery USA Contract

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Finance

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Replacement Vehicle for Honda Minivan

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Brian Helmick

Submitting Department: Fire Chief

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Backfill Battalion Chief Position

**Suggested Action:**

**Attachments:**

**Finance Committee / Committee of the Whole Agenda Item Report**

Meeting Date: February 18, 2020

Submitted by: Regina Rubier

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** New Business

---

**Subject:**

Discussion of Compensation Policy

**Suggested Action:**

**Attachments:**