



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Board of Directors Regular Meeting

Monday September 12, 2016 6:30 P.M.

Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS

Steve Barr
Meghan Bell
Robert Kenny

Joel Bryant-President
Ronald Johansen-Vice President
Cheryl Morgan

Randy Pope
Erick Stonebarger
Joe Young

AGENDA

6:30PM – Call to Order

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENTATION

P.1 Recognition of Outgoing Director Ronald Johansen

PUBLIC COMMENTS

At this time the public may address the District Board on subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items *not* listed on the agenda. Remarks may be limited to 3-minutes subject to the discretion of the Board President and with the concurrence of the Board of Directors. Members of the public wishing to address the Board may submit a "Public Comment Speaker Card" to the District Clerk. While the District encourages your comments, State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board and staff take your comments very seriously and, if appropriate, will follow up on them.

CONSENT CALENDAR

Consent Calendar items are considered routine in nature and will be enacted by the Board in one motion. If discussion or public comment is required, any Board Member may request the item be removed from the Consent Calendar and considered separately.

C.1 Approve Minutes from August 1, 2016 Regular Board of Directors Meeting

C.2 Establish Appropriations Limits for Fiscal Year 2016-17

PUBLIC HEARING

PH.1 Adopt Fiscal Year 2016-2017 Operating, Development Fee and Other Fund Budgets

DISCUSSION ITEMS

- D.1 Adopt Resolution Supporting City of Brentwood and City of Oakley Utility User Tax Ballot Measures and Related Advisory Ballot Measures
- D.2 Receive Operational Update for July 2016

INFORMATIONAL STAFF REPORTS

- 1) Update on Upcoming Public Education Events

DIRECTORS' COMMENTS

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS

This portion of the agenda shall provide an opportunity for Board Members to report on activities, committee or event attendance pertaining to District business or to request a future item to be placed on the agenda.

ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: October 3, 2016

All items appearing on the agenda are subject to action by the Board.

POSTING STATEMENT

A copy of this agenda was posted **September 9, 2016 at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 134 Oak Street, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Meeting Minutes
Board of Directors Regular Meeting
Monday August 1, 2016 6:30 P.M.

Meeting Location: 3231 Main Street, Oakley

BOARD OF DIRECTORS		
Steve Barr	Joel Bryant-President	Randy Pope
Meghan Bell	Ronald Johansen-Vice President	Erick Stonebarger
Robert Kenny	Cheryl Morgan	Joe Young

Call to Order (6:30 P.M.)

PLEDGE OF ALLEGIANCE (6:31 P.M.)

ROLL CALL (6:32 P.M.)

Directors Present: Barr, Bell, Bryant, Kenny, Morgan, Pope, Stonebarger
Young

Directors Absent: Johansen

PUBLIC COMMENTS (6:33 P.M.)

There were three (3) Public Speakers – Gil Guerrero, Mark Whitlock, Kendra LaChance

CONSENT CALENDAR (6:42 P.M.)

C.1 Approve Minutes from July 11, 2016 Regular Board of Directors Meeting

Motion by: Director Young to approve consent item C.1

Second by: Director: Pope

Vote: Motion carried: 7:0:1

Ayes: Barr, Bell, Bryant, Kenny, Pope, Stonebarger, Young

Noes:

Abstained: Morgan

Absent: Johansen

DISCUSSION ITEMS

(6:43 P.M.)

D.1 Receive Finance Committee's Goals for FY 2016-17

There were no (0) Public Speakers

(6:48 P.M.)

D.2 Receive Outreach-Public Education Committee's Goals for FY 2016-17

There were no (0) Public Speakers

(6:52 P.M.)

D.3 Adopt Resolution Approving Contract with AFSCME Local 2700 through June 30, 2020

There was one (1) Public Speaker – Gil Guerrero

Motion by: Director Young to Adopt Resolution Approving Contract with AFSCME Local 2700 through June 30, 2020

Second by: Director Bell

Vote: Motion carried: 8:0:0

Ayes: Barr, Bell, Bryant, Kenny, Pope, Morgan, Stonebarger, Young

Noes:

Abstained:

Absent: Johansen

(7:00 P.M.)

D.4 Receive Operational Update for July 2016

INFORMATIONAL STAFF REPORTS (7:08 P.M.)

DIRECTORS' COMMENTS (7:09 P.M.)

INFORMATIONAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS FROM BOARD MEMBERS(7:09 P.M.)

Director Young requested that the District send a copy of the Board's resolution regarding property tax reallocation, and the cover letter that went to Hal Bray (for East County Voters), be sent to all fire agencies within Contra Costa County.

ADJOURN TO THE REGULAR BOARD MEETING SCHEDULED: September 12, 2016

(7:10 P.M.)

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS AGENDA ITEM NO. C-2**

Meeting Date: September 12, 2016

Subject/Title: Establish Appropriations Limit for Fiscal Year 2016-17

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Establish the appropriations limit applicable to the East Contra Costa Fire Protection District (District) during Fiscal Year 2016-17 as \$41,077,395.

PRIOR ACTION

The Board of Directors established the District's Fiscal Year 2016-16 appropriations limit of \$38,429,596 on September 14, 2015 by Resolution 2015-18

SUBJECT BACKGROUND

Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the applicable appropriations limit for each Fiscal Year. Appropriations limits are determined by applying factors issued by the California Department of Finance reflecting changes to per capita personal income state-wide and changes to the population of each jurisdiction. Using the Department of Finance's published data for 2015-16, Staff has calculated the District's limit for Fiscal Year 2016-17 to be \$41,077,395.

The calculations, using the applicable California Department of Finance factors, have been made available for public inspection through the Notice of Determination of Appropriations Limit for Fiscal Year 2016-17 (Attachment A), which was posted at the District's offices on August 28, 2016 (more than fifteen days prior to this September 12, 2016 Board meeting, as required by law).

Establishment of the Appropriations Limit has no impact on the District's budget because this authorization simply establishes the amount of its existing appropriations the District may expend. Importantly, it does not increase taxes or other costs paid by District residents or property owners; rather, it allows the District to make full use of the revenues it already receives.

Attachments: Attachment A: Notice
Resolution

ATTACHMENT A

EAST CONTRA COSTA FIRE PROTECTION DISTRICT

**NOTICE OF DETERMINATION OF APPROPRIATIONS LIMIT
FOR FISCAL YEAR 2016-17**

State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIII B of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the Fiscal Year 2016-17 appropriations limit for the District. The limit as set forth below will be considered and adopted at the meeting of the Board of Directors on September 12, 2016.

1.	Appropriations limit for Fiscal Year 2015-16	\$38,429,596
2.	Population change (January 1, 2015 – January 1, 2016)	1.45%
3.	Change in California per Capita Personal Income (January 1, 2015 – January 1, 2016)	5.37%
4.	Fiscal Year 2016-2017 adjustment factor (1.0145 x 1.0537)	1.0689
5.	Fiscal Year 2015-16 appropriations limit (38,429,596 x 1.0689)	\$41,077,395

Dated: August 28, 2016

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
STATE OF CALIFORNIA**

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RESOLUTION NO. 2016-__

**ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE TO THE
EAST CONTRA COSTA FIRE PROTECTION DISTRICT DURING FISCAL YEAR 2016-17**

WHEREAS, by Resolution No. 2015-18, enacted on September 14, 2015, the East Contra Costa Fire Protection District (District) established an appropriations limit applicable to the District during the Fiscal Year 2015-2016 in the amount of \$38,429,596;

WHEREAS, Article XIII B of the California Constitution and Sections 7902(b) and 7910 of the Government Code require that each local agency subject thereto establish by resolution the applicable appropriations limit for each Fiscal Year by applying to the limit for the previous Fiscal Year the factors, as issued by the California Department of Finance, reflecting changes in the California per capita personal income and in the local agency's population;

WHEREAS, the calculations showing the application of those factors have been forwarded to the Board of Directors for review and have been made available for public inspection at least 15 days prior to the date hereof; and

WHEREAS, the applicable factors for Fiscal Year 2016-17 are as follows: (1) the change in the California per capita personal income was 5.37% and (2) the change in population for the Cities of Brentwood and Oakley and unincorporated Contra Costa County from January 2015 to January 2016 was 1.45%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Contra Costa Fire Protection District that the appropriations limit for Fiscal Year 2016-17 is hereby established as \$41,077,395.

Passed and adopted this 12th day of September, 2016, by the following vote of the Board:

AYES:
NOES:
ABSENT:
ABSTAIN:

Joel Bryant
President, Board of Directors

ATTEST:

Hugh Henderson, Clerk of the District

BOARD OF DIRECTORS AGENDA ITEM NO. PH.1

Meeting Date: September 12, 2016

Subject/Title: Adopt Fiscal Year 2016-2017 Operating, Development Fee and Other Fund Budgets

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Hold public hearing on and consider resolutions adopting the Operating, Development Fee and Other Fund Budgets for the East Contra Costa Fire Protection District for Fiscal Year (FY) 2016-17.

PREVIOUS ACTION

On June 6, 2016 the Board approved by resolutions 2016-14 and 2016-15 the Preliminary Operating, Development Fees and Other Funds Budgets for FY 2016-17

On August 18, 2016 the Finance Committee reviewed and recommended approval of the attached Final Operating, Development Fee and Other Fund Budgets for FY 2016-17.

SUBJECT BACKGROUND

Proposed Operating Budget

Staff proposes and the Finance Committee recommends an Operating Budget for FY 2016-17 in the amount of \$14,897,428.

The proposed FY 2016-17 Operating Budget identifies anticipated expenses under the following staffing model:

- 40 full-time operational personnel
- 4 stations staffed by a minimum of three personnel
- 2 administrative positions

Salary and benefit assumptions are based on approved contracts with the District's three employee bargaining groups. Budgeted staffing levels assume all positions are filled with full-time personnel. The budget for service and supplies has been adjusted to maintain the District's 4 closed fire stations. The budget continues to include expenses required to fund the Cal Fire Amador Contract at the Marsh Creek Road station during the 6 months that are not funded by State.

The following is a summary of additional assumptions included within the proposed budget:

- Revenue: The majority (85%) of the District's revenue is from property taxes. As a result of recent economic conditions, this District's property tax revenue has continued to

improve from eight years ago. Although local jurisdictions are seeing signs that property values are stabilizing, all indications are that it could take many years before the District's property tax revenues can be expected to return to prerecession levels. The District estimates that FY 2016-17 property tax revenues will increase 7.8% (\$894,525.00) over FY 2015-16. Property tax receipts in the District are projected to increase in the upcoming years as follows: 3.0% in FY 2017-18, and 2% per year in Fiscal Years 2018-19 through 2023-24. The District's revenue for FY 2016-17 also includes \$1,445,518 in contributions from Contra Costa County, the City of Brentwood and the City of Oakley pursuant to a Memorandum of Understanding (MOU) brokered by the Fire and Medical Services Taskforce. Contributions under this MOU will not continue beyond FY 2016-17.

- Retirement Expenses: After receiving revised pension cost estimates from the County retirement system based on its latest actuarial study, accepted January 2016, the District's pension contribution rates for FY 2016-17 have decreased based on investment earnings meeting projected returns. The County retirement system still may need to make final adjustments in District rates due to the fluctuation of the number total District employees from year to year.
- Capital Improvement/Vehicle Replacement/Reserve Funds: Each of these funds represents a fixed 1% of the operating budget and, as the funds accumulate over the years, they will be available for station upgrades/repairs and replacement of equipment.

Other Post-Employment Benefits (OPEB)

The OPEB Fund provides a funding source for post-employment retirement health benefits for the District to meet its future financial obligations identified in existing employment contracts. With approval of the proposed Operating Budget, the Board will be able to fund 85% of the District's projected OPEB liabilities. The District will complete an actuarial study of its OPEB liabilities within this current fiscal year.

Other Funds

Separate from the General Fund, which funds on-going operations and maintenance, the District has various other funds that have been formed pursuant to State Codes or District policies. Subject to State law and District policies, these funds are earmarked for specific uses; therefore their revenues and expenditures are restricted and are limited. The following summarizes the various funds:

Development Facility (Impact) Fees: These fees are collected under Government Code Section 66000 to mitigate the impacts of new development on fire facilities. Funds may only be used for facilities, not operations, and are to provide necessary facilities and equipment as a result of growth. Therefore these funds cannot be used to maintain existing facilities. The following fees were imposed prior to the District's merger in 2002 and the fees were supported by facilities specific to the individual Districts; therefore, by law, separate accounting, investment and expenditure is mandatory. Fees are collected from new development as residential and non-residential building permits are issued.

- Bethel Island Fire Protection District Facility Fee
- East Diablo Fire Protection District Facility Fee (applicable to Brentwood, Byron, Discovery Bay)
- Oakley Fire Protection District Facility Fee (applicable to Oakley and Knightsen)

Development activity is unknown as a result of the current economy; therefore revenue from new development is not anticipated in this fiscal year.

Community Facilities District: This is a special tax applicable to the boundaries of the Cypress Lakes (now Summer Lakes) development in the City of Oakley for the purpose of operations and maintenance. The tax is applicable to 629 parcels, of which 99% are built out. The budget includes a contribution to the General Fund for services and costs associated with the tax levy to be collected on the property tax roll. Revenue is transferred to the General (operating) Fund to help support services in this area.

Capital Improvement: Formed by the Board in April 2010, the Capital Improvement Fund is intended to be used for improvement to District assets valued at \$25,000 or greater. This fund could be used for fire station remodels, refurbishment or replacement and District-wide needs for critical infrastructure. The Capital Improvement Fund budget includes a transfer from the General Fund of 1% of the operating budget.

Equipment Replacement: The Equipment Replacement Fund would be used for capital equipment and replacement of equipment with a useful life of 5 years or more, or a replacement cost of \$10,000 or greater. This fund was also formed by the Board in April 2010. The Equipment Replacement Fund includes a transfer from the General Fund of 1% of the operating budget.

Attachments: Resolutions
 Operating, Development Fee and Other Fund Budgets

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
STATE OF CALIFORNIA**

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RESOLUTION NO. 2016-__

**ADOPTING THE OPERATING BUDGET FOR
FISCAL YEAR 2016-17 IN THE AMOUNT OF \$14,897,428**

WHEREAS, the Board of Directors has reviewed the financial condition of the East Contra Costa Fire Protection District; and

WHEREAS, on August 18, 2016, the Finance Committee reviewed and recommended adoption of the Operating Budget for Fiscal Year 2016-17 in the amount of \$14,897,428 based upon a 40-operational personnel and 4-station staffing model and;

WHEREAS, the District has held the requisite noticed public hearing on the proposed budget.

NOW, THEREFORE BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby adopt the attached Operating Budget for Fiscal Year 2016-17 in the amount of \$14,897,428.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 12th day of September, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Joel Bryant
President, Board of Directors

ATTEST:

Hugh Henderson
Clerk of the Board

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
STATE OF CALIFORNIA**

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RESOLUTION NO. 2016-__

**ADOPTING THE DEVELOPMENT FACILITY FEE AND OTHER FUND BUDGETS FOR
FISCAL YEAR 2016-17**

WHEREAS, various actions were taken by the Board of Supervisors, acting as the East Contra Costa Fire Protection District Board of Directors, to adopt facilities fees and special taxes for the east county fire districts; and

WHEREAS, on April 5, 2010, the Board of Directors adopted resolutions creating the Capital Improvement and Equipment Replacement fiscal accounts; and

WHEREAS, on August 2, 2010, the Board of Directors adopted Budget and Fiscal Policy 1-5 creating the Other Post-Employment Benefits Account; and

WHEREAS, on August 18, 2016, the Finance Committee recommended, and on September 14, 2015, the Board of Directors adopted, the Fiscal Year 2016-17 Operating Budget; and

WHEREAS, on August 18, 2016, the Finance Committee also recommended adoption of the proposed Development Facility Fee and Other Fund Budgets for Fiscal Year 2016-17; and

WHEREAS, the District has held the requisite noticed public hearing on the proposed budgets.

NOW, THEREFORE, BE IT RESOLVED that the East Contra Costa Fire Protection District does hereby adopt the attached Development Facility Fee and Other Fund Budgets for Fiscal Year 2016-17.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the East Contra Costa Fire Protection District at a regular meeting held on the 12th day of September 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Joel Bryant

President, Board of Directors

ATTEST:

Hugh Henderson
Clerk of the Board

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FY 2016-17 FINAL OPERATING BUDGET CHANGES**

4 STATION MODEL
40 OPERATIONAL PERSONNEL
2 ADMINISTRATIVE PERSONNEL

	2015-16	%	2016-17	%	2017-18	%	2018-19	%	2019-20	%	2020-21	%	2021-22	%	2022-23	%	2023-2024	%
	Budget with Mid-Year Adjustments	Increase	Final Operating Budget 4 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase	Projection 3 Stations	Increase
Beginning Fund Balance	1,276,248	-41.93%	1,661,344	30.17%	1,691,849	1.84%	2,634,285	55.70%	3,366,649	27.80%	3,910,002	16.14%	4,212,141	7.73%	4,296,273	2.00%	4,096,645	-4.65%
Revenue																		
Revenue	13,263,939	12.67%	14,897,428	12.32%	13,833,553	-7.14%	14,096,702	1.90%	14,365,113	1.90%	14,638,893	1.91%	14,918,148	1.91%	15,202,989	1.91%	15,493,526	1.91%
Total Revenues	13,263,939	12.67%	14,897,428	12.32%	13,833,553	-7.14%	14,096,702	1.90%	14,365,113	1.90%	14,638,893	1.91%	14,918,148	1.91%	15,202,989	1.91%	15,493,526	1.91%
Expenditures																		
Salaries and Benefits	9,964,534	0.43%	11,297,944	13.38%	9,890,875	-12.45%	10,259,680	3.73%	10,649,803	3.80%	11,054,683	3.80%	11,478,817	3.84%	11,930,984	3.94%	12,406,303	3.98%
Services and Supplies	1,913,690	18.37%	1,919,851	0.32%	1,970,264	2.63%	2,022,286	2.64%	2,075,980	2.66%	2,131,410	2.67%	2,188,643	2.69%	2,247,752	2.70%	2,308,810	2.72%
City/County Charges	711,065	3.00%	718,591	1.06%	740,148	3.00%	762,353	3.00%	785,223	3.00%	808,780	3.00%	833,044	3.00%	858,035	3.00%	883,776	3.00%
Internal Services	289,554	18.39%	320,537	10.70%	289,830	-9.58%	300,019	3.52%	310,753	3.58%	321,882	3.58%	333,512	3.61%	345,846	3.70%	358,774	3.74%
One Time Costs	-		610,000		-		20,000		-		20,000		-		20,000		-	
Total Expenditures	12,878,843	1.46%	14,866,923	15.44%	12,891,117	-13.29%	13,364,338	3.67%	13,821,759	3.42%	14,336,755	3.73%	14,834,016	3.47%	15,402,617	3.83%	15,957,664	3.60%
Revenues over (under) Expenditures	385,096		30,505		942,436		732,363		543,354		302,138		84,132		(199,628)		(464,138)	
Ending Fund Balance	1,661,344		1,691,849		2,634,285		3,366,649		3,910,002		4,212,141		4,296,273		4,096,645		3,632,507	
Operating Fund Target Balance 20% of Operating Expenditures	2,575,769		2,973,385		2,578,223		2,672,868		2,764,352		2,867,351		2,966,803		3,080,523		3,191,533	
Operating Fund Excess (Deficit)	(914,425)		(1,281,536)		56,062		693,781		1,145,651		1,344,790		1,329,470		1,016,122		440,975	

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FY 2016-17 FINAL OPERATING BUDGET CHANGES**

**4 STATION MODEL
40 OPERATIONAL PERSONNEL
2 ADMINISTRATIVE PERSONNEL**

	2015-16		2016-17		2017-18		2018-19		2019-20		2020-21		2021-22		2022-23		2023-24		2024-25		2025-26	
	Budget with Mid-Year Adjustments	% Increase	Final Operating Budget 4 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase	Projection 3 Stations	% Increase
Revenue																						
40001.00 Prop Taxes-Curr Secured	11,033,478	9.40%	11,894,089	4.00%	12,250,912	3.00%	12,495,930	2.00%	12,745,849	2.00%	13,000,766	2.00%	13,260,781	2.00%	13,525,997	2.00%	13,796,517	2.00%	14,072,447	2.00%	14,072,447	0.00%
40020.00 Prop Tax-Supplemental	32,008	9.40%	34,505	4.00%	35,540	3.00%	36,251	2.00%	36,976	2.00%	37,715	2.00%	38,469	2.00%	39,239	2.00%	40,024	2.00%	40,824	2.00%	40,824	0.00%
40007.00 Prop Tax-Unitary	117,733	9.40%	126,916	4.00%	130,724	3.00%	133,338	2.00%	136,005	2.00%	138,725	2.00%	141,500	2.00%	144,330	2.00%	147,216	2.00%	150,161	2.00%	150,161	0.00%
40005.00 Prop Taxes-Curr Unsecured	390,742	9.40%	421,220	4.00%	433,857	3.00%	442,534	2.00%	451,385	2.00%	460,412	2.00%	469,621	2.00%	479,013	2.00%	488,593	2.00%	498,365	2.00%	498,365	0.00%
40010.00 Prop Taxes-Prior-Secured	(93,190)	9.40%	(100,459)	4.00%	(103,473)	3.00%	(105,542)	2.00%	(107,653)	2.00%	(109,806)	2.00%	(112,002)	2.00%	(114,242)	2.00%	(116,527)	2.00%	(118,857)	2.00%	(118,857)	0.00%
40035.00 Prop Tax-Prior Supplemntl	(31,552)	9.40%	(34,013)	4.00%	(35,034)	3.00%	(35,734)	2.00%	(36,449)	2.00%	(37,178)	2.00%	(37,922)	2.00%	(38,680)	2.00%	(39,454)	2.00%	(40,243)	2.00%	(40,243)	0.00%
40015.00 Prop Taxes-Prior-Unsecured	19,041	9.40%	20,526	4.00%	21,142	3.00%	21,564	2.00%	21,996	2.00%	22,436	2.00%	22,884	2.00%	23,342	2.00%	23,809	2.00%	24,285	2.00%	24,285	0.00%
40055.00 H/O Prop Tax Relief	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
40045.00 Other in Lieu Taxes	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
40044.00 RDA Nonprop-Tax Pass Through	186,305	4.00%	250,000	4.00%	257,500	3.00%	262,650	2.00%	267,903	2.00%	273,261	2.00%	278,726	2.00%	284,301	2.00%	289,987	2.00%	295,787	2.00%	295,787	0.00%
46700.00 Misc Current Services	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
45831.00 Restricted Donations (Measure H)	226,125	25.63%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%	226,125	0.00%
47F22.00 CFD Funds and Administration	162,370	4.74%	163,000	0.39%	166,260	2.00%	169,585	2.00%	172,977	2.00%	176,436	2.00%	179,965	2.00%	183,564	2.00%	187,236	2.00%	190,980	2.00%	190,980	0.00%
47F21.00 Transfer In from Developer Fees	132,600	100.00%	-	-100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
44498.00 Task Force Assistance	788,279	100.00%	1,445,518	83.38%	-	-100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
46760.00 First Responder Fee	300,000	100.00%	450,000	50.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%	450,000	0.00%
Safer Grant estimated start 11/18/12	-	-100.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
TOTAL	13,263,939	12.67%	14,897,428	12.32%	13,833,553	-7.14%	14,096,702	1.90%	14,365,113	1.90%	14,638,893	1.91%	14,918,148	1.91%	15,202,989	1.91%	15,493,526	1.91%	15,789,874	1.91%	15,789,874	0.00%

Note:
Property Tax Revenues have been updated based on information from Agencies.
Property Tax AV increases: 16/17 3.5%, 17/18 3.0%, 18/19 - 23/24 2.0%

Measure H Revenue has been updated based on County Estimates July 1, 2015
CFD Consultant Goodwin and Assoc estimated amount as of July 1, 2015

**EAST CONTRA COSTA FIRE PROTECTION DISTRICT
FISCAL YEAR 2016-17 BUDGET
OTHER FUNDS**

	Bethel Island Developer Fee	East Diablo Developer Fee (Brentwood, Discovery Bay, Byron)	Oakley Developer Fee	Summer Lakes (Cypress Lakes) CFD	Capital Improvement	Equipment Replacement	OPEB
Projected Beginning Fund Balance	45,872	1,245,987	32,060	571,406	645,049	663,008	633,557
Revenue							
9956 Transfers-Gov/Gov	-	-	-	-	139,364	181,173	447,470
9971 Mello-Roos/Spec Dist Only	-	-	-	163,000	-	-	-
Total Revenues	-	-	-	163,000	139,364	181,173	447,470
Expenditures							
Other Charges							
2310 Non Cnty Prof/Speclzd Svcs	-	-	-	-	-	-	-
3530 Taxes & Assessments	-	-	-	1,000	-	-	-
Vehicles	-	-	-	-	-	-	-
3611 Interfund Exp - Gov/Gov	-	132,600	-	728,406	-	-	-
Total Expenditures	-	132,600	-	729,406	-	-	-
Net Change in Fund Balance	-	(132,600)	-	(566,406)	139,364	181,173	447,470
Ending Fund Balance	45,872	1,113,387	32,060	5,000	784,413	844,181	1,081,027

BOARD OF DIRECTORS AGENDA ITEM NO. D-2

Meeting Date: September 12, 2016

Subject/Title: Receive Operational Update August 2016

Submitted by: Hugh Henderson, Fire Chief

RECOMMENDATION FOR ACTION

Receive operational update August 2016

SUBJECT BACKGROUND

This report summarizes District activities for the month of August 2016.

Calls for service:

There were a total of 541 service calls in the month of August, with an average response time of 7:55 minutes. In the month of July the District ran 583 calls with an average response time of 8:21 minutes. In the calendar year of 2015, the District ran 6918 calls for service with an average response time of 7:54 compared to calendar year of 2014, where the District ran 6550 calls for service with an average response time of 7:21.

Service Area	2016 - August			2015 Calendar Year	
	Calls	Ave Resp Time	90% Resp Time	Ave Resp Time	90% Resp Time
Brentwood West	140	7:08	9:56	6:19	9:18
Brentwood East	120	7:07	10:18	6:35	9:54
Discovery Bay / Bryon	67	10:03	11:28	9:08	11:48
Oakley	151	6:57	9:13	6:56	9:30
Knightsen	13	9:16	13:33	9:31	13:37
Bethel Island	39	14:20	16:29	13:10	18:18
Marsh Creek / Morgan Ter.	11	11:08	17:59	10:08	14:47
Engine Company Roll Outs					
Engine Company Roll Outs			July	% of Total	
52 - ECCFPD			213	31%	
59 -ECCFPD			87	13%	
93 - ECCFPD			221	32%	
94-ECCFPD			144	21%	
16 - CAL Fire			20	3%	
Auto Aid Received			9	1%	
Mutual Aid Received			0	0%	
TOTAL			694	100%	

Looking at the response times by Areas:

- **Brentwood West** had 140 calls in the month of August with an average response time of 7:08 minutes. In July there were a total of 153 calls with an average response time of 7:39 minutes. In the calendar year of 2015 the area had 1928 calls for service with an average response time of 6:51.
- **Brentwood East** had 120 calls in the month of August with an average response time of 7:07 minutes. In July there were a total of 127 calls with an average response time of 7:42 minutes. In the calendar year of 2015 the area had 1389 calls for service with an average response time of 7:12.
- **Discovery Bay/ Byron** had 67 calls in the month of August with an average response time of 10:03 minutes. In July there were a total of 82 calls with an average response time of 10:14 minutes. In the calendar year of 2015 the area had 860 calls for service with an average response time of 9:35.
- **Oakley** had 151 calls in the month of August with an average response time of 6:57 minutes. In July there were a total of 164 calls with an average response time of 7:19 minutes. In the calendar year of 2015 the area had 1959 calls for service with an average response time of 7:08.
- **Knightsen** had 13 calls in month of August with an average response time of 9:16 minutes. In July there were a total of 15 calls with an average response time of 8:20 minutes. In the calendar year of 2015 the area had 206 calls for service with an average response time of 10:21.
- **Bethel Island** had 39 calls in the month of August with an average response time of 14:20 minutes. In the month July of there were 30 calls with an average response time of 15:23 minutes. In the calendar year of 2015 the area had 378 calls for service with an average response time of 14:15.
- **Marsh Creek/Morgan Territory** had 11 calls in the month of August with an average response time of 11:08 minutes. In July there were a total of 12 calls with an average response time of 12:06 minutes. In the calendar year of 2015 the area had 198 calls for service with an average response time of 10:28.

Auto aid:

In the month of August, District received auto aid from Contra Costa County Fire 9 times, with them sending 12 engines. The District sent auto aid to Contra Costa County Fire 26 times providing them with 31 engines. During the month of July, Contra Costa County Fire came into the District 14 times with 21 engines and we responded into Contra Costa County Fire 40 times with 51 engines.

<i>Automatic Aid with Contra Costa County Fire 2016</i>		
<i>Month</i>	<i>Received</i>	<i>Provided</i>
January	12	28
February	12	16
March	17	18
April	5	8
May	19	21
June	17	32
July	14	40
August	9	26
September		
October		
November		
December		
<i>Total</i>	<i>105</i>	<i>189</i>

*In 2015, the District received auto aid from Contra Costa County Fire **373 times** and the District sent auto aid to Contra Costa County Fire a total of **225 times**.*

Major Incidents/ Reduced Responses and Mutual Aid Requests:

In the month of August, the District responded to 4 structure fires, 6 vegetation fire, 35 vehicle accidents and 8 vehicle accidents with rescue. Due to call volume during the month the District had zero engines available for responses 4 times, which totaled 2:48 hours

Operational Personnel:

The District is currently budgeted for 39 operational personnel, which are comprised of 3 Battalion Chiefs and 36 Station Suppression Personnel. As of September 1, our staffing level is 3 Battalion Chiefs and 33 station suppression personnel.

EAST CONTRA COSTA FIRE

August 2016 Report

TOTAL CALLS FOR SERVICE:

541

TOTAL ENGINE CO. ROLL OUTS:

694

AVERAGE RESPONSE TIME:

7:55

90 % RESPONSE TIME:

12:12

BY AREA

BRENTWOOD WEST: 140

BRENTWOOD EAST: 120

DISCOVERY BAY/BYRON: 67

OAKLEY: 151

KNIGHTSEN: 13

BETHEL ISLAND: 39

MARSH CREEK/MORGAN

TER: 11

MAJOR INCIDENTS:

STRUCTURE FIRES: 4

VEGETATION FIRE: 6

VEHICLE ACCIDENT: 35

VEHICLE WITH RESCUE: 8

AUTO AID:

RECEIVED: 9

GIVEN 26

MUTUAL AID

RECEIVED: 0

GIVEN: 0

