



Board Policy No. 217

Policy for Waivers and Appeals of Fees
and Authorizing Waivers of All District Fees

SUBJECT CATEGORY: SECTION 200,
ADMINISTRATION, FINANCIAL MANAGEMENT

217: Policy for Waivers and Appeals of Fees and Authorizing Waivers of All District Fees

217.1 The District has found that it does not have sufficient revenue to provide the services that it is charged with providing under the Fire Protection District Law of 1987 (California Health and Safety Code Section 13800 *et seq.*). The District is authorized under Health and Safety Code Section 13916 to recover its actual costs reasonably borne in providing its services, and the District has established a schedule of fees for the recovery of emergency medical first-responder, fire protection, hazardous material emergency response, and rescue service costs

217.2 The Fire Chief, or a designee, is authorized to waive any fee charged by the District when the Fire Chief, or designee, determines it is in the best interest of the District to do so:

- a) For any fee charged by the District, authorize the Fire Chief, or a designee, to accept the actual amount of payments made by insurance carriers and individuals, and to waive any difference between the invoiced fees and the amounts paid by the insurance carriers or individuals;
- b) For purposes of waivers under this Resolution, defines "in the best interest of the District" to include, but not be limited to, when the Fire Chief, or a designee, determines that a charged fee is non-collectible.

217.3 The Fire Chief, or a designee, is authorized to bill a fee directly to any individual who receives services for which the District has authorized the imposition of a fee if either:

- a) The individual does not provide with District with insurance information, or
- b) The individual's insurance carrier denies payment of the fee.

217.4 The Fire Chief, or a designee, is authorized to grant a waiver of a fee for financial hardship when an individual so requests and provides documentation that the Fire Chief, or designee, determines adequately supports the waiver request.

217.5 The Fire Chief, or a designee, is authorized to waive a fee if the individual who received the District-provided services has died.

217.6 The Fire Chief is authorized to delegate the administration of this waiver and appeals policy to any other public agency in Contra Costa County pursuant to Section 6 of Ordinance 2016-01 and Section 6 of Ordinance 2018-02.

Adopted as: Resolution 2016-02 on February 1, 2016 and Resolution 2016-04 on March 7, 2016, both repealed on October 1, 2008

Amended: Replaced by Resolution 2018-32 on October 1, 2018

Renumbered: December 12, 2018



Clerk of the Board



Board President