



EAST CONTRA COSTA FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal
President

Stephen Smith
Vice President

Joe Young

Meeting Minutes **Wednesday, March 11, 2020**

Special Start Time - 4:00 p.m.

1. Call to Order: (4:10 p.m.)
2. Roll Call: (4:10 p.m.)

Directors Present: Langro, Nash, Oftedal, Smith, Young

Directors Absent: none

3. Workshop

3.a. Workshop on Impact Fee Study and Approve Final Impact Fee Study (4:13 p.m.)

There was one (1) Public Speaker – Robbin Valenzuela, Discovery Builders

3.b. Workshop on Potential Benefit Assessment: (5:02 p.m.)

Recess (5:25 – 6:32 p.m.)

4. Pledge of Allegiance: (6:32 p.m.)
Led by Girl Scout Troop #33793

5. Presentations

5.a. Acknowledge the following for life saving event: (6:38 p.m.)

Firefighter Lance Brashier
Firefighter Cody Whited
Firefighter Chris Aleksunas
Engineer Mark Rezac

5.b. Acknowledge Bob Mankin and David Piepho for Championing Effort to Improve ECCFPD Revenue: (6:40 p.m.)

5.c. Acknowledge the following as recipients of the Siren Award from Contra Costa County Medical Services: (6:44 p.m.)

Captain William Scott
Engineer Kurt Tanner
Firefighter Dean Miller

6. Public Comment: (6:47 p.m.)

There were three (3) Public Speakers – Linda Nash, Mark Whitlock, Bob Mankin

7. Consent Calendar: (6:49 p.m.)

7.a. Approve Minutes from February 12, 2020 Board Meeting

7.b. Approve Electronic Signature Policy

7.c. Waive Requirements of the Procurement Policy and Authorize the Purchase of One New Ford Expedition Vehicle; Dispose of Surplus Honda Minivan

7.d. Authorize Amendment of Contract with Robert Half/Accountemps to Provide Staff Support Services

7.e. Authorize Amendment of Contract with Greg Kennedy Enterprises for Clinical Nurse Educator Services

Motion to approve items 7a through 7e by: Director Young
Second by: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young)
Noes: 0 Absent: 0 Abstain: 0

8. New Business

8.a. Annual Investment Review of Other Post Employment Benefit and Pension Rate Stabilization Trust Funds: (6:53 p.m.)

- 8.b. Hold Public Hearing, Waive Second Reading and Adopt User Fee Ordinance: (7:10 p.m.,)

There were no public comments made during the public hearing.

Motion Waive Second Reading and Adopt User Fee Ordinance by: Director Young
Second by: Director Smith
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0,
Absent: 0 Abstain: 0

- 8.c. Authorize Fire Chief to Up-staff Battalion Chief Position for Succession Planning Purposes: (7:13 p.m.)

Motion to Authorize Fire Chief to Up-staff Battalion Chief Position for Succession Planning Purposes by: Director Young
Second by: Director Langro
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0,
Absent: 0 Abstain: 0

- 8.d. Authorize Contract with Blackbaud, Inc. for Accounting Software and Services: (7:17 p.m.)

Motion to Authorize Contract with Blackbaud, Inc. for Accounting Software and Services by: Director Young
Second by: Director Smith
Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0
Absent: 0 Abstain: 0

9. Report of the Fire Chief / Informational Staff Reports

- 9.a. Legislative Update: (7:23 p.m.)
9.b. Grants Update: (7:32 p.m.)
9.c. "We are Listening" Outreach Update: (7:33 p.m.)
9.d. Prevention Update: (7:50 p.m.)
9.e. Operations Update: (7:54 p.m.)
9.f. Public Education Update: (7:59 p.m.)

11. Board Reports and Requests: (8:02 p.m.)

Director Smith – attended Knightsen TAC and Byron and Bethel Island MAC Meetings; met with State Senate Candidate Marisol Rubio; participated in teleconference with Alyssa Silhi, CSDA Legislative Representative; met with Sup. Burgis and her staff; attended Fire Commissioners’ meeting on Fire Insurance Crisis; met with Tim Ogden, Brentwood City Manager; attended Brentwood City Council Meeting.

Director Oftedal – Participated in teleconference with Alyssa Silhi, CSDA Legislative Representative; Met with Sup. Burgis and her staff; attended Fire Commissioners’ meeting on Fire Insurance Crisis; participated in numerous individual outreach activities as part of We Are Listening effort

Director Young – Participated in meeting for District at Trilogy; conducted review of District financial reports

10. Closed Session: (8:04 p.m.)

- 10.a. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
Agency Designated Representatives: Jerri Kay-Phillips and Regina Rubier
Employee Organizations: International Association of Fire Fighters Local 1230

No reportable actions were taken in closed session.

12. Date and Place of Next Meeting:

April 8, 2020 @ 6:30 p.m.

Brentwood Hall Council Chambers

13. Adjourn: (9:23 p.m.)