



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Carrie Nash

Brian Oftedal  
President

Stephen Smith  
Vice President

Joe Young

### Meeting Minutes

Wednesday, January 8, 2020

*Workshop Special Start Time - 4:00 p.m.*

1. Call to Order (4:05 p.m.)
2. Pledge of Allegiance – Led by Chief Helmick (4:06 p.m.)
3. Roll Call - Led by Chief Helmick (4:07 p.m.)
4. Workshop – Presented by NBS (4:08 p.m.)
  - 4.a. Workshop on Impact Fee Study - Led by Joe Colgan (4:08 p.m.)
  - 4.b. Workshop on Fire Prevention Services User Fee Study - Led by Nicole Kissam (5:12 p.m.)

*Recess (5:44 – 6:31 p.m.)*

5. Presentations – None (6:31 p.m.)
6. Public Comment (6:31 p.m.) None
7. Consent Calendar (6:32 p.m.)
  - 7.a. Approve Minutes from December 11, 2019 Board Meeting

- 7.b. Authorize Amendment of Contract with NBS to Include Assessment Ballot Proceeding Services

Motion to approve Items 7a and 7b: Vice President Smith

Second: Director Young

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0, Absent: 0, Abstain: 0

8. New Business

- 8.a. Review and Accept Fire Prevention User Fee Study Prepared by NBS (6:33 p.m.) – Fire Marshal Steve Aubert

No public comments

Motion to Accept User Fee Study: Director Young

Second: Vice President Smith

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0, Absent: 0, Abstain: 0

- 8.b. Introduce, Waive First Reading and Set Public Hearing on Fire Prevention Services Fee Schedule Ordinance (6:36 p.m.) – Fire Marshal Steve Aubert

No public comments

Motion to Introduce, Waive First Reading and Set Public Hearing on Fire Prevention Services Fee Schedule Ordinance: Director Young

Second: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0, Absent: 0, Abstain: 0

- 8.c. Public Hearing and Declaration of Surplus Property - Station 58 (6:37 p.m.)

1. Open PublicHearing
2. Staff Report – Brian Helmick
3. No Public Comment Received
4. Close Public Hearing
5. Board Discussion

Motion to Declare Station 58 as Surplus Property: Director Young

Second: Director Nash

Roll Call Vote: Ayes: 5 (Langro, Nash, Oftedal, Smith, Young), Noes: 0, Absent: 0, Abstain: 0

9. Report of the Fire Chief / Informational Staff Reports

- 9.a. Legislative Update - Chief Helmick (6:43p.m.)

- 9.b. Grants Update – Battalion Chief Macumber (6:50 p.m.)

- 9.c. Strategic Plan Quarterly Update – Chief Helmick (6:51 p.m.)
- 9.d. Station 55 Update – Regina Rubier (6:53 p.m.)
- 9.e. Prevention Update – Fire Marshal Steve Aubert (6:56 p.m.)
- 9.f. Operational Update for December 2019 – Battalion Chief Macumber (6:57 p.m.)
- 9.g. Public Outreach and Education Activities Update – B/C Macumber (7:04)  
“We are Listening” Update – Led by Chief Helmick (7:07 p.m.)
- 10. Board Reports and Requests (7:13 p.m.)
  - 10.a. Director Smith – attended Knightsen TAC; submitted to County Clerk the paperwork to be an alternate for the County’s Treasury Oversight Committee.
  - 10.b. Director Oftedal – attended the Brentwood Holiday Parade; has had good conversations with community members as part of the “We are Listening” outreach effort.
- 11. Closed Session (7:16 p.m.)
  - 11.a. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 3024 First Street, Byron, CA APN 002-130-002-5  
Agency negotiator: Elisha Yang  
Negotiating party: Mike Morse  
Under negotiation: Price and terms of payment
  - 11.b. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Jerri Kay-Phillips, Attorney,  
Hanson Bridgett and Regina Rubier, Business Services Manager,  
ECCFPD  
Employee Organization: International Association of Fire Fighters  
Local 1230

Report from Closed Session: No reportable actions were taken during closed session

12. Date and Place of Next Meeting:

Wednesday, February 12, 2020 @ 6:30 p.m.  
Brentwood City Hall Council Chambers  
150 City Park Way

13. Adjourn