



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

Finance Committee / Committee of the Whole

**Regular Meeting- Thursday May 17, 2018 3:00 PM.**

Meeting Location: Brentwood City Hall (Vista Conference Room) 150 City Park Way, Brentwood

### Committee Members

Joe Young  
Chair

Brian Oftedal

Erick Stonebarger

Stephen Smith

### AGENDA

1. Call to Order and Roll Call / Introductions
2. Public Comment  
At this time the public may address the Committee on subject matters pertaining to Committee business **not** listed on the agenda. Remarks may be limited to 3 minutes per speaker subject to the discretion of the Committee Chair and with the concurrence of the Committee.
3. Approval April 19, 2018 Finance Meeting Minutes
4. Review FY 18/19 Preliminary Operating & Other Funds Budget
5. Discussion on Fire Recovery USA Cost Recovery Program
6. Update on Weed Abatement Vendor and Contract
7. Requests for Future Agenda Items
8. Adjournment: **Next meeting: June 11, 2018**

Meeting Note: This Committee meeting may be attended by Members of the Board of Directors who do not serve on this Committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

All items appearing on the agenda are subject to action by the Committee.

### POSTING STATEMENT

A copy of this agenda was posted **May 15, 2018, 2018 at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.** Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.



# EAST CONTRA COSTA FIRE PROTECTION DISTRICT

## Meeting Minutes

Finance Committee / Committee of the Whole

**Regular Meeting - Thursday April 19, 2018 3:00 P.M.**  
***(Rescheduled from April 9, 2018)***

Meeting Location: Brentwood City Hall (Vista Conference Room) 150 City Park Way, Brentwood

Committee Members			
Brian Oftedal	Joe Young <b>Chair</b>	Erick Stonebarger	Stephen Smith

1. Call to Order and Roll Call / Introductions: (3:05pm)

Present: Young, Oftedal, Stonebarger, Smith

2. Public Comment: (3:05pm)

There was one (1) public speaker – Bryan Scott

3. Discuss New Logo & Implementation Plan: (3:14pm)

Recommended to bring to the Board of Directors Meeting on May 14, 2018 with a full cost for Implementation vs an Immediate cost with a phase in approach.

4. Discuss Proposed Training Grounds / Site: (3:39pm)

No Action needed, this is part of the Strategic Planning process

5. Discuss Weed Abatement Contract : (3:39pm)

No Action needed, will bring back RFP's to the May 17<sup>th</sup> Finance meeting to review for the Board of Directors meeting June 4, 2018

6. Recommend Board Actions on District Fees: (3:59pm)

Recommended to split medical from other types of emergencies and take the Staff Reports and Draft resolutions to the Board for further discussion.

- a. Introduce, Hold Public Hearing and Adopt Fire Recovery Fee and Emergency First Responder Fee Ordinance
- b. Amend Resolution on Fee Waivers
- c. Award Contract for Collection and Administration of Fees

7. Review Statement of 3<sup>rd</sup> Quarter Income & Expenditures: (4:36pm)
8. Review and Recommend Acceptance of District's OPEB Actuarial Study: (4:41pm)

Recommended the Board accept the Study.

9. Receive Update on FY 2015-2016 and FY 2016-2017 Audits: (5:08pm)
10. Discuss Purchase of Three Staff Vehicles and Three Type 1 Engines: (5:09pm)

Action given to bring drafts/proposals to the Finance Meeting on May 17<sup>th</sup> meeting for approval to go the Board of Directors meeting June 4, 2018

11. Discuss Proposal for Analysis of Pension Liabilities – *This discussion item was pulled.*
12. Requests for Future Agenda Items: (5:11pm)
13. Adjournment: **Next meeting: May 14, 2018**: (5:11pm)